

Course Syllabus

COURSE IDENTIFICATION

Course Prefix/Number:	ENGL 018
Course Title:	Reading Proficiency II
Division:	Developmental
Credit Hours:	4: 3 hours lecture and 1 hour lab
Initiation/ Revision Date:	Fall 2008
Assessment Goal per Outcome(s)	70%

CLASSIFICATION OF INSTRUCTION

Developmental/Remedial.

COURSE DESCRIPTION

This course is designed to improve skills in reading comprehension, vocabulary building, study and reference skills, spelling, and critical thinking. Reading Proficiency II is non-transferable and will not count toward graduation.

PREREQUISITES AND/OR COREQUISITES

None.

TEXT

*The official list of textbooks and materials for this course are found on Inside NC.

Henry, D.J. The Effective Reader, 2nd ed. Pearson/Longman, Publisher, 2008

COURSE OUTCOMES

At the end of the course, the student will demonstrate the following with 75% accuracy:

- 1. Increase vocabulary**
- 2. Increase comprehension skills**
- 3. Increase interpretation/ evaluation skills**
- 4. Increase study skills**

COURSE OUTLINE

- I. Vocabulary
 - A. Using context clues to determine word meaning.
 - B. Using word parts to determine word meaning.
 - C. Using dictionary skills.

- II. Comprehension
 - A. Using prereading/ previewing techniques.
 - B. Interpreting visual aids.
 - C. Recognizing the topic and main idea.
 - D. Locating facts and details.
 - E. Recognizing paragraph organization.

- III. Interpretation/Evaluation
 - A. Recognizing and separating fact and opinion.
 - B. Making inferences.
 - C. Determining purpose and tone.
 - D. Identifying argument, argument supports, and logic of argument.

- IV. Study Skills
 - A. Underlining, outlining, notetaking, and summarizing.
 - B. Understanding test questions.

INSTRUCTIONAL METHODS

Instruction may include individual conferences, lectures, textbook exercises, videotapes, and computer-aided instruction.

STUDENT REQUIREMENTS AND METHODS OF EVALUATION

1. Pretest and COMPASS
2. Successful completion of assignments and tests
3. Mid-term test
4. Regular class attendance and participation
5. Post-test
6. Comprehensive final and COMPASS
7. Students falling below a 70% on a test and assignments will attend tutoring until test or assignment grade is above a 70%

GRADING SYSTEM & SCALE

A = 90-100% average on tests and assignments.
B = 80-89% average on tests and assignments.
C = 70-79% average on tests and assignments.
F = Below 70%

ASSESSMENT OF STUDENT GAIN

The Nelson-Denny Reading Test (Forms E and F) or a comparable reading test will serve as the pretest to determine placement and as the mid-term and post-test to determine student gain. Other objectives will be assessed through unit tests.

Class Expectations:

1. Success in college requires a commitment to work diligently and to manage one's time wisely.
2. Assignments are due on the date assigned; assignments will not be accepted if late.
3. Zeros will be given for all assignments not received on the date due.
4. Excused absences such as college activities or as determined by the CAVE director will have two (2) days to complete the assignment.
5. Absences: Ten (10) unexcused absences in this class will result in an F.

Attendance Policy:

Unless students are participating in a school activity, they are expected to attend class. Once the student has ten (10) unexcused absences, the dean of students/registrar's office will send a letter to the student, stating that he or she has received an F. A student may petition the CAVE director for reinstatement within one week of the dean of students/registrar's notification. If the student is reinstated into the class, the instructor and the registrar will be notified.

Academic Integrity

NCCC expects every student to demonstrate ethical behavior with regard to academic pursuits. Academic integrity in coursework is a specific requirement. Definitions, examples, and possible consequences for violations of Academic Integrity, as well as the appeals process, can be found in the College Catalog, Student Handbook, and/or Code of Student Conduct and Discipline.

Cell Phone Policy

Student cell phones and pagers must be turned off during class times. Faculty may approve an exception for special circumstances.

Notes:

Information and statements in this document are subject to change at the discretion of NCCC. Changes will be published in writing and made available to students.

NOTE: If you are a student with a disability who may need accommodation(s) under the Americans with Disabilities Act (ADA), please notify the *Dean of Student Development*, Chanute Campus, Student Union, 620-431-2820, Ext. 213., or the *Dean, Ottawa Campus, 785-242-2607 ext 312*, as soon as possible. You will need to bring your documentation for review in order to determine reasonable accommodations, and then we can assist you in arranging any necessary accommodations.