

February 4, 2012 Minutes

The *quarterly* meeting for the NCCCAA Board convened in Room 213 of the Student Union on Saturday, February 4, 2012. Board members present were Mike Sutcliffe, Sharon Reaves, Craig Reaves, Shelli Mirocke, Dwight Smith, Linda Jones, Brad Johnson, and Sarah Smith, Alumni Relations. President Mike Sutcliffe called the meeting to order. The first order of business was the approval of the agenda and of the minutes.

After the approvals, Board Treasurer, Shelli Mirocke gave her report. Since July 1, 2011 the Board has spent \$518.86 in overall operating costs. All costs have been paid for by the NCCC Foundation. Next we proceeded on to the *old business*. The *first* item pertained to the need of having a graduate from our Ottawa Campus. We felt this was needed for the sake of a proper and more balanced representation. As soon as such candidates become available they will be selected and installed on to the Board. The *second* item regarded the updating of the addresses for the class of 1962. They will be having their 50th anniversary and plans for their reunion are being made. Any information regarding these Alumni needs to be sent to Sarah. The *third* item was on the upcoming spring issue (May) of *Panther Tracks*. The news items that should be in this are: pictures of the Rowland update, the float, the last reunion along with those showing the College's seventy five year history. In addition, information regarding the College's updated ten-year plan and its' participation in the local business expo should be included. The *next* item regarded the T-shirt design. A design has been chosen and the College's main colors of black and orange are still the preferred ones. We will be working with Selina Wallace at the College bookstore for these. The *final* item pertained to the upcoming Alumni weekend and golf tournament. This will be held on the April 28th and 29th at the Quarry Stone/Elk's Lake facilities. This will be the first year that the NCCCAA Board will be overseeing this and plans are being drawn to ensure this runs smoothly. Concerns were mentioned regarding consistent dates, proper financing, entry fees, sponsorships, and promos. It was agreed that the last weekend in April would be the set date. Also we agreed that since this is our first time it would be a learning experience. More over this will be discussed at the next meeting, which will be a week later.

The *first* and *third* items for *new business* both pertained to Distinguished Alumni. The Board had received some applications. These were reviewed, discussed and voted on. The person chosen will be contacted to see whether or not they will accept. It was noted that we didn't receive too many nominations. It was mentioned that we need to get the word out (via *Panther Tracks*) about this and that we need to keep an ongoing pool of applications, as we will accept nominations year round. The *second item* was what to give to this year's graduates. It was decided to stick with the metal luggage tags, as these seem to be popular and practical. It was mentioned to help keep costs down by buying in bulk and that we need to keep the dates off so they can be used at any time. The *final* topic pertained to the 2012-13 budget items. The items mentioned were the aforementioned luggage tags, promos, the expo, newspaper releases, and the Alumni weekend. It was also mentioned that perhaps the college could get its own news bulletin on a local cable channel. Save for the Alumni weekend we feel that we have a handle on our budget needs. Towards the end of the meeting Sarah Cadwallader, Director of Admissions for NCCC had been nominated to join the board. A vote was taken and she was elected to the NCCCAA Board.

Respectfully submitted,

Brad A. Johnson
NCCCAA Board Secretary
April 29, 2012