

Neosho County Community College Alumni Association

Meeting Minutes – February 4, 2017

Members Present: Sarah Cadwallader, Casey Casebolt, Brad Johnson, Martha McCoy, Craig Reaves, Sharon Reaves, Vivian Rowan, Brenda Rowe, Sarah Smith, and by phone Dwight Smith and Mike Sutcliffe.

Members Absent: Linda Jones and Shelli Mirocke

Call to Order

The quarterly meeting was called to order at 10:30 a.m. by President Mike Sutcliffe by phone in room 213 at the NCCC Chanute Campus.

Approval of Agenda

Sarah Smith asked to add to the Agenda discussion about Facebook. Martha McCoy moved and Brad Johnson seconded that the agenda be approved as amended. Motion carried.

Minutes

Brad Johnson moved and Casey Casebolt seconded that the minutes from the last meeting be approved. Motion carried.

Treasurer's Report

Treasurer Sarah Cadwallader reported that Sarah Smith had purchased from ProSource Specialties 500 cups with the Alumni & Friends logo for \$314.75 and 1000 luggage tags with a logo for \$1,824.00. The tags will be similar to pervious tags, but will be black instead of silver. The tags will be given to graduates as the Board has done in the past and will be mailed along with their diplomas. Craig Reaves moved and Vivian Rowan seconded that the treasurer's report be approved. Motion carried.

Informational Items

Sarah Smith informed the board of a number of upcoming events and subjects of interest.

1. There were 102 December graduates.
2. The Foundation and Alumni offices will be moving to the Rowland Building. They are hoping to be approved to remodel and update the room they are moving to. The move will give the offices more room, have space to display alumni items of interest and have room for storage. If the new rooms are completed by graduation, they hope to have the Distinguished Alumnus reception at the new offices.

3. Commencement will be 7 p.m., May 12th, 2017, at the Memorial Building in Chanute. The nursing ceremony will be earlier in the day.

Old Business

1. Sarah Smith reported that she and Claudia Christiansen had discussed the Alumni Facebook page and feel that at this time it would be best to wait on starting up a separate Alumni Facebook page. They felt that the limited amount of information that the Alumni Association puts out to the public at this time didn't warrant having someone committed to monitoring the Facebook page daily. Sarah Smith said that any information the Alumni Association wants to put out can be posted on the college's website and their Facebook page. President Mike Sutcliffe asked for a vote to table the establishment of an Alumni Facebook page to a later date. The Board voted unanimously to table the establishment of the Facebook page to a later date.

New Business

1. The Board members spent an ample amount of time looking over the list of out of date addresses for the 50 Year Society members and the graduates from the Classes of 1967 and 1968. Board members gave what corrections they could to Sarah Smith. The Board was asked to take the lists home and see if they could come up with additional correct addresses and then send them to Sarah Smith.
2. Sarah Smith asked the Board if they wanted to have a booth again at Artist Alley. After a brief discussion Sharon Reaves moved and Brad Johnson seconded that the Alumni Association have a booth at Artist Alley. Motion Carried.

Miscellaneous

1. Sarah Smith reaffirmed with the Board that they still wanted to hold the next Board meeting at the Ottawa Campus as scheduled. The Board confirmed they still wanted to meet at the Ottawa Campus.

Martha McCoy moved and Casey Casebolt seconded that the meeting be adjourned. Motion carried. The meeting was adjourned at 11:39 a.m. The next meeting will be May 6, 2017 at the Ottawa Campus.

Respectfully submitted,

Sharon Reaves, Secretary