

Neosho County Community College

Alumni Association

Meeting Minutes – August 7, 2021

Members Present: Sarah Cadwallader, Melissa Churning (Z), Nikki Jacobs, Dr. Alexander Mih, Craig Reaves, Vivian Rowan and Kelly Colter (Director of Alumni Relations) Z = Joined via ZOOM

Members Absent: Kim Barnes, Linda Jones, Martha McCoy, Sharon Reaves, Brenda Rowe, Sarah Smith

Call to Order

The quarterly meeting was called to order at 9:04 a.m. by acting President Vivian Rowan in the NCCC Student Union, Room 209 – Board Room at the Chanute Campus.

Approval of Agenda

Dr. Alexander Mih moved and Craig Reaves seconded that the agenda be approved. Motion carried.

Minutes

Dr. Alexander Mih moved and Nikki Jacobs seconded that the minutes from the last quarterly meeting (May 1, 2021) be approved. Motion carried.

Vivian Rowan moved and Nikki Jacobs seconded that the minutes from the special meeting (July 7, 2021) be approved. Motion carried.

Treasurer's Report

Treasurer Sarah Cadwallader reported that \$337.50 had been paid to Rusty Nail Photography by Larry Holman for taking pictures of the NCCC graduates at graduation. This left a balance of \$4,109.61. Vivian Rowan moved and Dr. Alexander Mih seconded that the treasurer's report be approved. Motion carried.

Informational Items

Kelly Colter did not have any specific information or news to pass on to the Board at this time.

Old Business

1. **2021 – 85th Anniversary Celebration**

Kelly Colter said the college is still planning on the celebration, but because of COVID-19 the plans are on hold.

2. **September 24, 2021 – All Alumni Class Reunion & 50 Year Society Induction (Class of 1970, 1971 & 1972)**

A. Clean up of class rosters for classes of 1970, 1971 and 1972

The finding and checking of addresses is still being working on.

B. Compose letter to class of 1970, 1971 and 1972 – Send as a letter in an envelope. Board volunteers to stuff and sort.

Kelly Colter is working on a letter to send to the classes of 1970, 1971 and 1972 and it will be similar to the ones sent out in the past.

It was asked if we were sending to the Class of 1972 as it was thought that letters to the Class of 1972 had been cancelled as a cost saving measure at the special meeting on July 7, 2021. This was discussed, but a clear decision was not reached.

C. Send to list of past attendees if we can find one

A list of past attendees to the 50 Year Society has not been found, but they are still looking for one.

D. Create & boost a Facebook post

Kelly Colter will post on Facebook notices of our activities that will promote our All Alumni Class Reunion & 50 Year Society Induction.

E. Reserved needed spaces in the Student Union (Cafeteria, Cleaver Room, Penner Lounge, Student Union Common Area, and Gym)

All of the spaces needed to hold the All Alumni Class Reunion & 50 Year Society Induction have been reserved.

F. Add to the Main banner on the website in August and September

Kelly Colter would like to add information about the All Alumni Class Reunion & 50 Year Society Induction to the Main banner on the NCCC website to promote it, but is not sure if she will be able to as the college is promoting Kansas Promise at this time, but she will try and get the information put on.

G. Advertise in print in Chanute, Garnett and Ottawa

Kelly Colter asked the board if they wanted to advertise the All Alumni Class Reunion & 50 Year Society Induction in print as the Alumni Association has limited funds and some of the prices she had looked at were rather expensive in her opinion, especially Garnett and Ottawa. Kelly Colter gave some of the prices she had researched and this led to a discussion by the Board about other ways to advertise the event without spending a lot of money. Some of the suggestions discussed were to put the information on the Community Calendar on the local radio station, and also the local cable system if they have that service. Another idea was to combine our information with the Artist Alley information if they were sending out information in the monthly Chanute utility bills and if they were not doing this, for the Alumni Association to look into doing it.

H. Create a Facebook event & boost

Kelly Colter said she has created a Facebook page for the Alumni Association and it will be used to promote our activities and she has sent out the link to several people.

I. Timeline

- I. 6:00 PM – Heavy appetizers and happy hour (one drink ticket for a free ticket per individual who attends)
- II. 7:00 PM – Honoring those in attendance who are members of the 50 Year Society
- III. 7:30 PM – Memory lane, raffle prizes and 50/50 drawing
- IV. 8:00 – 10:00 PM – Visiting and reminiscing

It was discussed about having the 50 Year Society members RSVP so that Kelly Colter will have an estimate of how many is coming and who is coming and the Board felt that needed to be done.

J. Decorations provided by the Great Western

Decorations for the All Alumni event will be taken care of by Great Western.

K. Request for alcohol sent to Dr. Inbody on 7/29 (and to Naomi on 7/6) for addition to the August Board of Trustees meeting

The request was sent for consideration at the July Board of Trustees meeting, but for some reason was not considered. It was resent and will be considered at the August Board meeting.

I. Will need a volunteer bartender for the evening

Kelly Colter said that her husband, David Colter, could serve as bartender.

M. Raffle items

Each Board member was asked to go to local businesses and ask for donations of items to serve as prizes for the raffle. It was asked to have the prizes turned into the Alumni office by September 15, 2021.

The prices of the raffle tickets were discussed and this was set as follows:

1 Dollar = 1 Ticket, 5 Dollars = 6 Tickets, and 10 Dollars = 12 Tickets.

There will be a “Wing Span” of a person option to buy tickets. Several options of how to do the “Wing Span” option and how much to charge were discussed. One was to use the “Wing Span” of her assistant Sherry Engelman and then determine an appropriate price to charge and another one was to use the wing span of one of the new coaches at NCCC to get them involved. It was left to Kelly Colter to make the final decision on what to do.

N. 50/50 Drawing

Kelly Colter has the tickets and they will be there at the All Alumni Event.

O. Check In table attendees

There will need to be volunteers to check in attendees the night of the All Alumni Event.

3. September 25, 2021 – Artist Alley

A. Two spaces reserved outside of Ryan Disbrow’s office.

One space is for the Alumni Association and the other space for the Foundation, who may also get an additional space.

B. Selling apparel & Murry bobble heads

The Alumni will sell its apparel and Steve Murry bobble heads.

C. Hot spot provided by the Foundation

There will be a Wi-Fi hot spot for the booths at Artist Alley provided by the Foundation.

D. Wiggly man will be present

The Wiggly man will be at Artist Alley.

E. Prepared with change of address forms

There will be address forms for alumni to fill out at the Alumni Booth.

F. Volunteers as follows...

- I. Nikki Jacobs – AM
- II. Martha McCoy – AM
- III. Sarah Cadwallader – PM
- IV. Vivian Rowan – Flexible

G. Other items needed...

- I. Two tables
- II. Extension cords
- III. Lattice
- IV. Zip ties
- V. Table cloths

Items needed for the booth at Artist Alley was discussed.

The Board discussed a number of things it could do at its booth. It was asked if there would be items to give away at the booth and Kelly Colter said her supply of giveaway items was getting low. It was suggested that if an alumni filled out an address card they could get a koozie for doing so. Another item discussed was having people take pictures with the Wiggly man and then post it on social media and tag the Alumni Association. The idea of having the Panther mascot, Shadow, there was discussed, but Kelly Colter said that would depend on how the weather was as the outfit is very hot. The idea of having a selfie station for pictures at the booth was discussed. The idea of having a hand held fan in the shape of the Panther logo with NCCC sport schedules on the back was discussed.

H. Foundation has other things going on in conjunction with sales

The Foundation and Alumni Association booths will be located in front of Ryan Disbrow State Farm Insurance building. The parking lot east of the building is owned by Ryan Disbrow and will be utilized for activities. The Foundation and Ryan Disbrow will sponsor the making of Tie-dye T-shirts as one of its activities. Kelly Colter hopes to get the NCCC softball team to help with this. The NCCC cheer squad will help pass out water to the public.

Kelly Colter and the Board discussed other activities that could be conducted at the parking lot. Kelly Colter said she hoped to find some portable basketball goals to have at the parking lot with NCCC basketball players there to interact with the kids. Other ideas discussed were having a soccer goal with NCCC soccer players helping out and maybe a wiffle ball and bat with NCCC baseball players helping out. How to get other NCCC sports teams involved was also discussed. The idea of having pictures of NCCC athletes on "baseball" style cards was also discussed.

4. October 23, 2021 – Heritage Family celebration (Mike De La Torre Family)

A. Start of Baseball World Series Game 1

The ceremony for the Mike De La Torre family as the Heritage Family is scheduled for October, 23, 2021, but could be pushed back as new artificial turf is being installed.

5. Recruiting new Board members

Melissa Churning had posted on social media asking if anyone was interested in serving on the Alumni Board and two people responded. Kelly Colter will check with them to see if they would like to join the Board and also with a couple of people suggested previously.

New Business

1. Board Resignations

The Board terms of Linda Jones and Brenda Rowe are up and both of them have chosen not to serve for another term. Both of them have served 4 terms.

The Neosho County Community College Alumni Association would like to express thanks to both Linda Jones and Brenda Rowe for their service to the Board.

2. Term Renewals

The Board terms for Dr. Alexander Mih, Sarah Smith and Sharon Reaves were up for renewal and all agreed to serve another term. The terms are as follows:

Sarah Smith – Renew for 1 year (August 2022)

Dr. Alex Mih – Renew for 2 years (August 2023)

Sharon Reaves – Renew for 1 year (August 2022)

3. Board of Director Elections

A slate of officers was selected by the Board and was as follows:

President - Melissa Churning

Vice President - Nikki Jacobs

Secretary - Craig Reaves

Treasurer - Sarah Cadwallader

Vivian Rowan moved and Dr. Alexander Mih seconded that the slate of officers be approved. Motion carried.

4. So many ideas for the Alumni group!

Kelly Colter had attended a meeting in Hutchinson with other Development and Endowment Professionals for community and technical colleges and came back with a lot of new ideas for the Board. Some of the ideas were as follows:

I. Hosting current student events quarterly

II. Away game watch parties

III. Home game tailgates

IV. All Alumni social media

The Board and Kelly Colter discussed all of the ideas and how they could be implemented at NCCC . One of the key points of doing some of these activities was to get the Alumni Association involved with the students during the time they are in school here and not just when they graduate and the Board gives them a letter about the Alumni Association and a luggage tag.

The All Alumni social media (Facebook) is up and running and Kelly Colter would like to at least get the quarterly events with current students going. One suggestion that Kelly Colter had was to host an event to make caramel apples for the students. This led to an ideal of making the caramel apples in conjunction with a Halloween event. The Board thought all of these were good ideals. Kelly Colter will work on laying the ground work for some events.

5. Other discussion

Several suggestions of ways to reach alumni with the news of the Alumni Class Reunion & 50 Year Society Induction were discussed. One idea was to put the information in the Neosho Memorial Regional Medical Center newsletter which led to the suggestion of sending the

information also to the hospitals in Ottawa, Iola and Parsons. It was also proposed to send it to B & W Trailer Hitches and put it in the company newsletter.

Dr. Alexander Mih moved and Sarah Cadwallader seconded that the meeting be adjourned. Motion carried. The meeting was adjourned at 10:48 a.m.

The next quarterly meeting will be November 6, 2021.

Respectfully submitted,

Craig Reaves, Secretary