

Neosho County Community College
Alumni Association
Meeting Minutes – November 5, 2016

Members Present: Sarah Cadwallader, Casey Casebolt , Shelli Mirocke, Craig Reaves, Sharon Reaves, Vivian Rowan, Brenda Rowe, Mike Sutcliffe by phone, and Sarah Smith.

Members Absent: Brad Johnson, Linda Jones, Dwight Smith, Martha McCoy

Call to Order

The quarterly meeting was called to order at 10:05 a.m. by President Mike Sutcliffe by phone in room 213 at the NCCC Chanute Campus.

Approval of Agenda

Mike Sutcliffe asked to add to the Agenda discussion about him having started an internet radio station and the possibility of the Alumni running Public Service Announcements on it. Vivian Rowan moved and Brenda Rowe seconded that the agenda be approved as amended. Motion carried.

Minutes

Sharon Reaves moved and Casey Casebolt seconded that the minutes from the last meeting be approved. Motion carried.

Treasurer's Report

Treasurer Sarah Cadwallader reported that Sarah Smith had purchased pens imprinted with Alumni & Friends along with the colleges website address on them. Examples were available for the board members to review. The cost of the pens was 205.21. Casey Casebolt moved and Brenda Rowe seconded that the treasurer's report be approved. Motion carried.

Informational Items

Sarah Smith informed the board of a number of upcoming events and subject of interest at the college.

- The campus will be closed for Thanksgiving Break November 21-25, 2016.
- The lighting of the Holiday Tree, south of the cafeteria, on November 30, at 5:15 p.m. with treats and refreshments. The colleges Holiday Card Lane will be by the baseball field and the Alumni Association does have a card.
- The fountain under construction has not progressed as fast as hoped for, but progress is being made.
- The colleges 80th Anniversary went well and the fireworks to conclude the evening was well received.
- Fall Classes will end December 12 and Sarah mentioned several of the things the college's does to reduce stress and make Finals as enjoyable as possible.
- The college campus will be closed during Christmas break, December 23, 2016 through January 3, 2017, with the Spring Classes beginning January 17, 2017.

Old Business

Naming Facebook Page

Sarah Smith reported that the Alumni Association had official notification from the college to set up a Facebook page of its own. Mike Sutcliffe had been sent the college's Social Media Guide to look over. The Social Media Guide is the college's rules for social media and the Alumni's Facebook page must conform to and follow these rules. Mike Sutcliffe, Sarah Smith and Claudia Christiansen will be administrators. Their passwords need to be registered with the college's IT Department. Much discussion was held on the naming and monitoring of the Facebook page with some of the topics covered: How to deal with negative post, possible items to post such as articles and pictures about Alumni, upcoming events of the Alumni Association and the college. It was moved by Mike Sutcliffe that the Facebook page be named "**Neosho County Community College Official Alumni Association**" Vivian Rowan seconded the motion. Motion carried. .

Facebook Information Format

Mike Sutcliffe and Sarah Smith will look into the format that information will be displayed on the Facebook page. Discussion followed about some things that could be posted on the page. Mike asked if the college yearbooks had been scanned, and if so pictures from them could be posted or links to the scanned yearbooks could be posted.

New Business

Selection of the 2017 Distinguished Alumni

The Board members discussed and debated the nominees. Sharon Reaves moved and Shelli Mirocke seconded that Dr. Jack Wortman be the 2017 Distinguished Alumni. Motion carried.

Selection of the 2017 Panther Heritage Family

The Board members discussed and debated the nominees. Craig Reaves moved and Vivian Rowan seconded that the Dr. Alexander and Mariam Mih Family be the 2017 Panther Heritage Family. Motion carried.

Public Service Announcement

Mike Sutcliffe informed the Board that he had started his own radio station on the internet and at several junctures through the meeting had already mentioned ways he could promote the Alumni Association on the station. Mike Sutcliffe said he could run Public Service Announcements (PSA) for the Alumni Association for free and the Board discussed what information they might want to have put on the station. Sarah Smith and Mike Sutcliffe will work on examples of PSA's and what information they might include.

Miscellaneous

Board members were asked to bring or send a picture of themselves for use on _____ the college website for the next board meeting.

Adjournment

Vivian Rowan moved and Brenda Rowe seconded that the meeting be adjourned. Motion carried. The meeting was adjourned at 11:16 a.m. The next meeting will be February 4, 2017.

Respectfully submitted,

Sharon Reaves, Secretary