

Surplus Property – Disposition

When personal property of the college is no longer needed, the President shall be authorized to conduct the sale of such property after the public notice of such sale to the general public.

Provided that the estimated sale value of any individual item or items to be sold as a single lot does not exceed \$250, the President may choose to either set the fair market value of the items and sell as is, or use an auction method and accept the best bid, whichever the President feels will yield the most net income from the sale.

When original or replacement equipment acquired under a federal award is no longer needed for the original project or program or for other activities currently or previously supported by a federal awarding agency, except as otherwise provided in federal statutes, regulations, or federal awarding agency disposition instructions, the college will request disposition instructions from the federal awarding agency, if required by the terms and conditions of the federal award. Disposition of the equipment will be made as follows, in accordance with federal awarding agency disposition instructions:

- Items of equipment with a current per unit fair market value of \$5,000 or less may be retained, sold or otherwise disposed of with no further obligation to the federal awarding agency.
- Except as provided in §200.312 federally-owned and exempt property, paragraph (b), or if the federal awarding agency fails to provide requested disposition instructions within 120 days, items of equipment with a current per-unit fair-market value in excess of \$5,000 may be retained by the college or sold. The federal awarding agency is entitled to an amount calculated by multiplying the current market value or proceeds from sale by the federal awarding agency's percentage of participation in the cost of the original purchase. If the equipment is sold, the federal awarding agency may permit the college to deduct and retain from the federal share \$500 or ten percent of the proceeds, whichever is less, for its selling and handling expenses.
- The college may transfer title to the property to the federal government or to an eligible third party provided that, in such cases, the college will be entitled to compensation for its attributable percentage of the current fair market value of the property.
- If the college fails to take appropriate disposition actions, the federal awarding agency may direct the college to take disposition actions.

If the estimated sale value of any individual item or items to be sold as a single lot does exceed \$250, the President is authorized to conduct the sale of such property after the public notice of such sale to the general public and acceptance of the best bid.

The President may, however, sell surplus items to other educational or nonprofit organizations without benefit of public sale. Property deemed to be of insignificant value may be donated to other educational or nonprofit organizations or, when appropriate, may be sold as scrap to advertised dealers, or simply disposed of.

Revised 9/14/00, 2/14/02, 3/12/15