

Micro-Purchasing

Micro-purchasing is the acquisition of supplies or services, the aggregate amount of which does not exceed the threshold as defined in 200.320 (78632, Federal Register, Vol.78, No. 248/Thursday, Dec. 26, 2013/Rules and Regulations). The threshold is currently \$3,000 for most purchase types (exception \$2,000 in the case of acquisitions for construction subject to the Davis-Bacon Act).

- (a) To the extent practicable, the college will distribute micro-purchases equitably among qualified suppliers. Micro-purchases may be awarded without soliciting competitive quotes if the college considers the price to be reasonable.

- (b) If micro-purchasing procedures are used the college will use price or rate quotes from an adequate number of qualified sources.

Adopted 3/12/15