

## Emergency Leave \*

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Each full-time employee will be given two (2) days of emergency leave to be taken when the employee does not have access to sick leave or vacation days (in that order). These days cannot be accumulated, nor can an employee be compensated for unused days. (Emergency leave for professional employees are subject to the provisions of the negotiated agreement between the college and the Professional Educators' Association.)

Under extreme circumstances the amount of emergency leave can be extended with the approval of the President. This ability of the President expires April 30, 2021 unless extended by vote of the Board of Trustees

\*Covered by PEA Negotiated Agreement.

*Revised: 12/21/2020*