

Military Reserves Called to Active Duty

Neosho County Community College realizes that students who are members of the military reserves may be called to active duty. This policy is provided in order to minimize disruptions or inconveniences for students fulfilling their military responsibilities.

Any student called to active military duty may withdraw from all courses and receive a 100 percent refund of tuition and fees. Housing and board charges will be prorated. Alternatively, with the permission of the instructor(s), a student may receive an incomplete for the courses not completed, with an extended period of time to complete the course beyond the usual 9 weeks allowed. Either alternative may occur anytime during the semester through the end of final examinations. If the student chooses to withdraw from his/her courses during the designated drop/add period of the semester, no entry will be made on a student's transcript. If the student withdraws any time after the designated add/drop period, the grade of "W" will be assigned. Students receiving financial aid will be subject to the refund policies of the agencies sponsoring the aid. A student's request to withdraw must be made within one week of being called to active duty and may be made by either the student or other party who can provide proof of legal authorization to act upon the student's behalf.

Adopted: 01/13/05