

Associate of Applied Science 2018-2019

This degree is designed for individuals who wish to begin a career upon graduation. Students completing this program will receive an Associate of Applied Science Degree and a two-year certificate in the occupational specialty.
(64 hrs. required) (2.0 G.P.A. required)

Student's Name _____ **Advisor's Name** _____

Academic Year: _____ **Career Area of Study:** _____ **Date:** _____

Personal & Career Development- (1 hr.)	Computer Literacy Requirement (1-3 hrs.) or Test
_____ CURR 100 First Year Seminar (1 hr.) All first-time, degree seeking and transfer Students with less than 15 credit hours who have not successfully completed a similar course are required to Enroll in First Year Seminar during their first semester at NCCC. Students who have taken college courses in high school must take First Year Seminar.	_____ CSIS 100 Computer Concepts and Applications (3hrs.) _____ CSIS 105 Computer Literacy (1 hr.) _____ Computer Proficiency Test (0 hrs.)
General Education Courses (12-25 hours)	
Written and Oral Communication (6 hrs.)	
_____ COMM 213 Interpersonal Communication (3 hrs.) or _____ COMM 207 Fundamentals of Speech (3 hrs.) Required _____ ENGL 101 English Composition I (3 hrs.) Required †	
Other General Education Courses (6 hrs.)	
<p style="text-align: center;">Communication</p> _____ COMM 207 Fundamentals of Speech (3 hrs.) _____ COMM 213 Interpersonal Communication (3 hrs.)	<p style="text-align: center;">Physical Sciences and Labs</p> _____ CHEM 105 Intro to Chemistry (3 hrs.)# _____ CHEM 106 Intro to Chem. Lab (2 hrs.)# _____ CHEM 215 College Chem. I (3 hrs.) _____ CHEM 216 College Chem. I Lab (2 hrs.) _____ CHEM 225 College Chem. II (3 hrs.)* _____ CHEM 226 College Chem. II Lab (2 hrs.)* _____ PHYS 100 Intro. to Col. Physics I (4 hrs.) _____ PHYS 130 Intro to Col. Phys. I Lab (1 hr.) _____ PHYS 101 Intro. to Col. Physics II (4 hrs.)* _____ PHYS 130 Intro to Col. Phys. II Lab (1 hr.)* _____ PHYS 102 Astronomy (3 hrs.) _____ PHYS 103 Astronomy Lab – 2 hr. _____ PHYS 104 Engineering Physics I (4 hrs.) _____ PHYS 140 Engineering Phys. I Lab (1 hr.) _____ PHYS 105 Engineering Physics II (4 hrs.)* _____ PHYS 145 Engineering Phys. II Lab (1 hr.)* _____ PHYS 171 Physical Science (3 hrs.) _____ PHYS 172 Physical Science Lab (2 hrs.)
<p style="text-align: center;">Biological Sciences and Labs</p> _____ BIOL 111 General Biology (3 hrs.) _____ BIOL 112 General Biology Lab (2 hrs.) _____ BIOL 115 Env. Life Science (3 hrs.) _____ BIOL 116 Env. Science Lab (2 hrs.) _____ BIOL 251 Biology I (3 hrs.)++ _____ BIOL 252 Biology I Lab (2 hrs.)++ _____ BIOL 255 Biology II (3 hrs.)* _____ BIOL 256 Biology II Lab (2 hrs.)* _____ BIOL 257 Human A & P (3 hrs.)* _____ BIOL 258 Human A & P Lab (2 hrs.)* _____ BIOL 271 Microbiology (3 hrs.) * _____ BIOL 272 Microbiology Lab (2 hrs.)*	<p style="text-align: center;">Arts and Humanities</p> _____ ART 102 Arts Appreciation (3 hrs.) _____ ART 178 Introduction to Visual Arts (3 hrs.) _____ COMM 105 Theatre Appreciation (3 hrs.) _____ ENGL 113 General Literature (3 hrs.) _____ ENGL 215 Intro to Mythology (3 hrs.) _____ ENGL 220 American Literature I (3 hrs.) _____ ENGL 221 Introduction to Western Literature (3 hrs.) _____ ENGL 230 American Literature II (3 hrs.) _____ ENGL 240 English Literature I (3 hrs.) _____ ENGL 260 Short Fiction (3 hrs.) _____ FLAN 154 Elementary Spanish I (3 hrs.) _____ FLAN 155 Elementary Spanish II (3 hrs.)* _____ HIST 101 World Civilization I (3 hrs.) _____ HIST 102 World Civilization II (3 hrs.) _____ HIST 200 Recent American History (3 hrs.) _____ HIST 201 United States History I (3 hrs.) _____ HIST 202 United States History II (3 hrs.) _____ HUM 102 Introduction to Logic and Critical Thinking (3 hrs.) _____ HUM 103 Introduction to Philosophy (3 hrs.) _____ HUM 104 Ethics (3 hrs.) _____ HUM 110 Humanities I (3 hrs.) _____ HUM 120 Humanities II (3 hrs.) _____ HUM 133 World Religions (3 hrs.) _____ HUM 204 Western Civilization I (3 hrs.) _____ HUM 205 Western Civilization II (3 hrs.) _____ MUSI 120 Music Appreciation (3 hrs.) _____ MUSI 123 Music in America (3 hrs.)
<p style="text-align: center;">Mathematics</p> _____ MATH 111 College Algebra Workshop (5 hrs.)(3 hrs. Col. Algebra + 2 hrs. elective) † _____ MATH 112 Intermediate Algebra (4 hrs.) † _____ MATH 113 College Algebra (3 hrs.) †	
<p style="text-align: center;">Social and Behavioral Sciences</p> _____ ECON 200 Microeconomics (3 hrs.) _____ ECON 201 Macroeconomics (3 hrs.) _____ HIST 207 World Geography (3 hrs.) _____ PSYC 155 General Psychology (3 hrs.) _____ PSYC 253 Human Sexuality (3 hrs.) _____ PSYC 263 Developmental Psychology (3 hrs.)* _____ SOSC 100 Introduction to Sociology (3 hrs.) _____ SOSC 101 American Government (3 hrs.) _____ SOSC 102 State and Local Government (3 hrs.) _____ SOSC 200 Introduction to Anthropology (3 hrs.) _____ SOSC 220 Social Problems (3 hrs.)* _____ SOSC 236 Marriage and Family (3 hrs.)	
<p style="text-align: center;">Physical Education</p> _____ HPER 150 Lifetime Fitness (1 hr.)	
++ Biology majors # If no Chemistry taken in high school * Prerequisite course required. Please check online catalog for details † Prerequisite placement score or prerequisite course required. Please check online catalog for details.	
Technical Knowledge Hours (42-48 hrs.) from Career Area of Study (see back)	

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Career Area of Study:	<input type="checkbox"/> Accounting <input type="checkbox"/> Computer Information Systems <input type="checkbox"/> Computer Support Specialist	<input type="checkbox"/> Management <input type="checkbox"/> Marketing <input type="checkbox"/> Office Technology
Technical Knowledge Courses (42-48 hrs.)		
<input type="checkbox"/> ACCT 107 Payroll Accounting (3 hrs.) <input type="checkbox"/> ACCT 108 College Accounting (3 hrs.) <input type="checkbox"/> ACCT 111 Individual Income Tax (3 hrs.) <input type="checkbox"/> ACCT 201 Financial Accounting (3 hrs.) <input type="checkbox"/> ACCT 202 Managerial Accounting (3 hrs.) <input type="checkbox"/> ACCT 205 QuickBooks Accounting (3 hrs.) <input type="checkbox"/> BUSI 106 Business Mathematics (3 hrs.) <input type="checkbox"/> BUSI 112 Business Field Study (2 hrs.) <input type="checkbox"/> BUSI 114 Business Law (3hrs.) <input type="checkbox"/> BUSI 118 Business Communications (3 hrs.) <input type="checkbox"/> BUSI 122 Seminar in Business (2-3 hrs.) <input type="checkbox"/> BUSI 130 Personal and Family Finance (3 hrs.) <input type="checkbox"/> BUSI 299 Independent Study (1-3 hrs.) <input type="checkbox"/> CSIS 100 Computer Concepts & Apps (3 hrs.) <input type="checkbox"/> CSIS 105 Computer Literacy (1 hr.) <input type="checkbox"/> CSIS 110 Word Processing Applications (1 hr.) <input type="checkbox"/> CSIS 111 Spreadsheet Applications (1 hr.) <input type="checkbox"/> CSIS 112 Presentation Software Applications (1 hr.) <input type="checkbox"/> CSIS 113 Database Applications (1 hr.) <input type="checkbox"/> CSIS 114 Email Applications (1 hr.) <input type="checkbox"/> CSIS 117 Intro to Web Design (1hr.) <input type="checkbox"/> CSIS 120 Principles of Word Processing (3 hrs.) <input type="checkbox"/> CSIS 121 Principles of Spreadsheets (1-3 hrs.) <input type="checkbox"/> CSIS 122 Principles of Presentation Software (3 hrs.) <input type="checkbox"/> CSIS 123 Principles of Database Appls. (3 hrs.) <input type="checkbox"/> CSIS 130 Intro to Computer Information Systems (3 hrs.) <input type="checkbox"/> CSIS 229 Advanced Web Page Design (3 hrs.) <input type="checkbox"/> CSIS 230 Visual Basic (3 hrs.) <input type="checkbox"/> CSIS 237 Java Programming (3 hrs.) <input type="checkbox"/> CSIS 240 C++ Programming (3 hrs.) <input type="checkbox"/> CSIS 250 Adv. Programming Methods (3 hrs.)	<input type="checkbox"/> ECON 200 Microeconomics (3 hrs.) <input type="checkbox"/> ECON 201 Macroeconomics (3 hrs.) <input type="checkbox"/> ENTR 130 Entrepreneurial Mindset (3 hrs.) <input type="checkbox"/> ENTR 160 Intro to Entrepreneurship (3 hrs.) <input type="checkbox"/> ENTR 161 Opportunity Analysis (3 hrs.) <input type="checkbox"/> ENTR 162 Business Plan (2 or 3 hrs.) <input type="checkbox"/> ENTR 201 Exploring Innovation and Business Transformation (3 hrs.) <input type="checkbox"/> ENTR 299 Independent Study (1, 2, or 3 hrs.) <input type="checkbox"/> ETEC 105 Intro. to Networking (CISCO I) (3 hrs.) <input type="checkbox"/> ETEC 106 CISCO Networking II (3 hrs.) <input type="checkbox"/> ETEC 146 Microcomputer Repair-Hardware (3 hrs.) <input type="checkbox"/> ETEC 147 Microcomputer Repair-Software (3 hrs.) <input type="checkbox"/> ETEC 275 Computer and Network Security (3 hrs.) <input type="checkbox"/> MGMK 101 Intro. to Business (3 hrs.) <input type="checkbox"/> MGMK 105 Small Business Management (3 hrs.) <input type="checkbox"/> MGMK 132 Principles of Sales (3 hrs.) <input type="checkbox"/> MGMK 135 Human Relations and Supervision (3 hrs.) <input type="checkbox"/> MGMK 138 Marketing Education Field Study (2 hrs.) <input type="checkbox"/> MGMK 141 Mid-Management Field Study (2 hrs.) <input type="checkbox"/> MGMK 147 Intro to Management (3 hrs.) <input type="checkbox"/> MGMK 230 Business Finance (3 hrs.) <input type="checkbox"/> MGMK 251 Marketing (3 hrs.) <input type="checkbox"/> MGMK 252 Internet Marketing (3 hrs.) <input type="checkbox"/> MGMK 299 Independent Study (1-3 hrs.) <input type="checkbox"/> OTEC 101 Keyboarding I (3 hrs.) <input type="checkbox"/> OTEC 102 Keyboarding II (3 hrs.) <input type="checkbox"/> OTEC 107 Office Systems & Procedures (3 hrs.) <input type="checkbox"/> OTEC 108 Career Life Skills (1 hr.) <input type="checkbox"/> OTEC 123 Office Machines (3 hrs.) <input type="checkbox"/> OTEC 299 Independent Study (1-3 hrs.)	
Total Technical Knowledge Hours (42-48 hrs.) _____		

Elective Courses

Degree Requirements

- Successful completion of sixty-four (64) semester credit hours.
- Cumulative GPA of 2.0, and 128 grade points.
- CSIS 130 Introduction to Computer Information Systems (3 hrs.) will satisfy the computer literacy requirement.
- Remedial and developmental courses (those with course numbers lower than 100) will NOT count toward the sixty-four (64) hours needed for the degree.
- Pre-Composition (ENGL 100) will count for up to three (3) hours of elective credits.
- Reading in the Disciplines (ENGL 121) will count for up to three (3) hours of elective credits.
- If a student receives up to four (4) hours credit for Intermediate Algebra (MATH 112) and also successfully completes College Algebra Workshop (MATH 111), the student will receive three (3) hours for College Algebra and the remaining two (2) hrs. will count as electives.
- To be eligible for graduation, students must have earned at least eighteen (18) credit hours from NCCC.
- A transfer course for which a grade of D or F was earned will not be counted toward the completion of degree requirements. This policy only pertains to transferred courses, not courses taken at NCCC.
- Pre-and post-assessments are required at NCCC for select courses and programs
- Must clear all holds and obligations to NCCC