

OTA ADMISSION REQUIREMENTS

Refer to the college admission requirements in the **ENROLLMENT AND REGISTRATION** section of the NCCC College Catalog. Admission to the college does not guarantee admission to the OTA program.

Contact the Teaching Learning Center advisors, advisign@neosho.edu for questions regarding NCCC enrollment or pre-requisite general education courses. Contact the OTA program director, Peggy Carman, at pcarman@neosho.edu for pre-OTA advising.

The OTA Application period occurs yearly from June-August and OTA courses begin in the Spring Semester (January) for those admitted to the program.

ADMISSIONS REQUIREMENTS:

1. Complete the online application to Neosho County Community College.
2. Send official transcripts of all high school and post-secondary education directly to the NCCC registrar's office.
 - a. For coursework to transfer from other accredited institutions, credit hours and course content must be comparable to NCCC requirements and course descriptions.
 - b. A minimum grade of "C" is required in all pre-requisite courses. Once accepted into the OTA Program a minimum grade of "C" is required for all OTA program courses to receive the Associate of Applied Science Occupational Therapy Assistant degree.
3. Demonstrate proficiencies in reading, English, and mathematics based on the Mandatory Placement Policy, or by taking the recommended/required classes. Some of the courses in this curriculum have specific prerequisites.
4. Complete the general education pre-requisite course (NCCC or equivalent transfers) prior to or during the during the application period:

OTA Pre-requisite Courses

CURR 100 First Year Seminar (1 cr)	PSYC 155 General Psychology (3 cr)
CSIS 105 Computer Literacy (1 cr)	ALHE 105 Medical Terminology (3 cr)
BIOL 257 Human Anatomy & Physiology (3 cr)	ENGL 101 English Composition I (3 cr)
BIOL 258 Human Anatomy & Physiology Lab (2 cr)	

5. Complete the Test of Essential Academic Skills (TEAS). This exam may only be taken one time per application year. The TEAS is offered at the Ottawa campus in May.
 - a. All four sections (Reading, Written Language, Science and Math) of the TEAS are required.
 - b. A composite score of 60 or above is advantageous.
6. Contact OTA-Admissions@neosho.edu to schedule an interview.

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SELECTION PROCESS:

7. The selection process is based on a point system with the following to be considered by the review committee.
 - a. Submit all OTA Application materials to OTA-Applications@neosho.edu. It is best to submit all materials together and be sure that your name is on all documents.
 - Notarized Program Application
 - Personal Statement 1 page essay
 - Community Awareness Experience and verification
 - What is OT? Video and questions
 - Two letters of recommendation
 - Planning Worksheet
 - b. The following will also be considered by the review committee for determination in the selection process.
 - Adherence to written instructions and application procedures
 - Completion of pre-requisite coursework with a 2.75 GPA
 - TEAS score 60 or above (one attempt per application year)
 - Previous related work experience (CNA, paraprofessional)

Up to 20 qualified applicants will be selected for entrance into the OTA Program per year.

If the class is filled, up to three applicants will be placed on an alternate list and notified of their position. In the event that one of the initial accepted applicants is unable to begin the program, the next applicant on the alternate list will be contacted.

8. Students will be notified through their NCCC student email of acceptance or non-acceptance into the OTA Program by the end of August.

Those students who are admitted to the program will receive further information regarding program requirements and forms to be submitted prior to the January start date.

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OTA SPRING ORIENTATION MEETING (after acceptance into OTA Program):

Students admitted to the OTA program will be notified of the OTA Orientation Meeting scheduled date in spring prior to the start of classes. The following will be covered:

- Verified Credentials student account (student's cost - approximate total \$120.00)
 - Criminal Background Screening and Drug Screen
 - Additional required documents for fieldwork placement
- Required immunizations (student pays for or student's healthcare insurance)
- Health physical (student sets up and pays for any associated costs)
- CPR-Basic Life Support for the Health Care Provider (American Heart Assoc. - student sets up and pays for any associated costs)

This information is required for participation in established Fieldwork sites for Level II Fieldwork. Site requirements may vary.

DISTANCE LEARNING AND TECHNOLOGY REQUIREMENTS:

Online courses are offered at Neosho County Community College through myNeosho, a web-based Learning Management System that offers access to online courses and technical support. General education courses are offered online (with exception of A & P Lab). During the course of study in the OTA program, there are three OTA classes that are taught in a hybrid/partially online format.

All courses utilize technology such as internet resources and videos (web-enhanced) and coursework is presented through the learning management system, myNeosho. Each student must have knowledge of computer programs including Windows, Word, PowerPoint, Google, and various internet browsers (Mozilla Firefox or Google Chrome recommended). The student must also have reliable access to a computer with online capabilities (high speed internet access preferred), as well as a student email address for use when communicating with the instructor. Technology support is available to students through the NCCC help desk and the Tech Support Tab.

Synchronous and asynchronous instruction are components of the hybrid format. The hybrid OTA courses may include instruction in a synchronous or scheduled class meeting time online. Asynchronous instruction may include assigned readings, written papers, watching instructional videos, online quizzes and exams, discussion forums, reviewing scholarly literature, or accessing other online professional resources.

Online and hybrid courses offer students an option to complete assignments in a more flexible timeframe around work and family obligations. Note that online courses require students to be self-motivated, to stay on task without direct supervision, and to manage time for scheduling assignment completion by dates required. Students must demonstrate computer literacy and initiative in communicating with instructors.

Student advising may be scheduled via a web-based meeting platform. Online options for individualized advising offer students flexibility for scheduling and communicating with instructors.