

**NEOSHO COUNTY COMMUNITY COLLEGE**  
**Mary Grimes School of Nursing**

The Mary Grimes School of Nursing is a bi-level nursing program that offers the opportunity for students to sit for the practical nursing exam (NCLEX PN) at the end of the first year of instruction, while continuing to pursue the associate degree, which is completed after the second year of the program. MGSON is fully approved by the Kansas State Board of Nursing and accredited by the Accreditation Commission for Education in Nursing, Inc. (ACEN)

The nursing program utilizes a variety of clinical facilities including hospitals, health departments, and home health departments in the following areas: Chanute, Coffeyville, Iola, Garnett, Kansas City, Lawrence, Olathe, Osawatomie, Ottawa, Paola and Topeka in Kansas.

The mission of Mary Grimes School of Nursing is to provide access to quality nursing education for culturally diverse populations, while providing a foundation for career and educational advancement by integrating evidenced-based practice, technology, and quality improvement, and to improve healthcare of our communities by enhancing the quality of the nursing workforce.

**The Mary Grimes School of Nursing offers:**

- A career choice that offers exceptional employment opportunities in a variety of health care settings
- Pass rate on the state board exams at or above 80% at this time
- Campuses located in Chanute and Ottawa
- Financial aid
- Opportunity for Hybrid Learning on second level

The information included in this information booklet is not all inclusive. Policies in their entirety can be found at <https://www.neosho.edu/Academics-and-Services/Academic-Programs/Health-Occupations/Nursing/Handbook> .

### **Admission Numbers**

The Kansas State Board of Nursing determines the maximum number of students admitted each year to the nursing program. The number admitted on each campus is dependent in part on the availability of faculty and clinical and classroom facilities.

### **Admission Procedure**

Admission to NCCC does not guarantee admission to the nursing program. The following admission requirements must be presented before the nursing application will be complete:

- Make application to the college. Apply On-Line: [www.neosho.edu](http://www.neosho.edu) Prospective Student/Admissions-Apply Online or if International: Apply Online (International)  
International students need to contact the school for a separate international college application. You will need an I-20 and TOEFL scores, or Green Card on file at the college.
- Make application to the nursing program:
  - Application deadline for **Chanute is November 30** (Fall start).
  - Application deadline for the **Ottawa is April 15** (Spring start).
  - Applicant must be a graduate of an accredited high school or have successfully completed the General Education Development Test (GED). Home-Schooled students must follow the college guidelines for admission.
  - Applicant must have a cumulative college GPA of 2.0 or higher to be considered for admission to the nursing program.
- Have official transcripts from high school, home school (or GED scores) and each college attended **SENT DIRECTLY TO THE NURSING DEPARTMENT**. Electronically sent or official transcripts in sealed envelopes will be accepted as official.
  - A grade of "C" or better is required in all required college courses.
  - Previous science courses (Human Anatomy & Physiology and Microbiology with labs) must have been completed within seven years of beginning the nursing program.

- Pay nursing application fee [on application] (Non-Refundable - includes cost of entrance exam).
- Complete the nursing entrance exams given by the nursing department (a list of the testing dates will be provided upon receipt of application & fee).
  - The entrance exam is a timed computerized exam used for advising purposes and in part to determine admission placement and eligibility for nursing scholarships. The applicant will be tested on math skills, which evaluates basic operations in mathematics and beginning algebra that are considered essential for success in nursing, and reading comprehension, which evaluates ability to effectively read nursing textbooks. The exam takes approximately two hours to complete and may be taken **ONE TIME ONLY PER APPLICATION YEAR @ NCCC**. Study guides are available through the NCCC bookstore in Chanute and Ottawa Campuses. Ask for the ATI TEAS book (ATI Test of Essential Academic Skills Study Manual). The cost is approximately \$50. The study guide covers several different topics, however, **math, and reading** are the only areas NCCC test on. (calculators are allowed and will be provided)

TEAS practice exams and study guides are available for a nominal fee on the web at <https://www.atitesting.com/teas-prep>, "ATI TEAS Products" ATI TEAS study guide is the most current.

ATI A & P test will be given the following month after making a qualifying score on the TEAS test.

The policy in its entirety can be found at the Admissions link located at:

<https://www.neosho.edu/Portals/o/Departments/nursing/Policies/Admissions.pdf>.

### **Review of Application**

After the above information is on file in the nursing office, the application will be reviewed by the director, assistant director and/or campus coordinator. The responsibility for completing information rests entirely upon the applicant. In the event there are more applicants than space available, applicants will be ranked according to school policy.

Items that will be looked at in the selection process are:

- Application received by deadline, properly completed and notarized
- Punctuality
- Official transcripts on file (high school & all colleges)
- General education courses completed for the nursing program
- GPA of your completed general education course/s required for the nursing program
- Overall GPA above a 2.0
- Nurse entrance exam scores

Applicant will receive a letter indicating the decision and/or recommendations of the nursing director, assistant director and/or campus coordinator following the application deadline and upon completion of application review. The policy in its entirety can be found at the Admissions link located at <https://www.neosho.edu/Portals/o/Departments/nursing/Policies/Admissions.pdf>.

### **Curriculum**

Required general education courses may be completed at an accredited college of the student's choice. A minimum grade of "C" is required in each of the courses listed below. The science courses (Human Anatomy and Physiology and Microbiology) must be completed within seven years of beginning the nursing program. Nursing courses are sequential and must be completed successfully before progressing to the next semester. The nursing program is divided into four semesters.

**Completion of prerequisite courses is required to begin Patient-Centered Care I (NURS 114).**

#### **Pre-Requisites Courses**

PSYC 155 General Psychology .....	3
BIOL 257 & 258 Human A & P with Lab .....	5

ENGL 101 English Comp I ..... 3

**First Year (Level I – LPN)**

**First Semester ..... 14 Cr Hrs**

PSYC 263 Developmental Psychology\*\* ..... 3  
NURS 113 Nursing Assessment ..... 3  
NURS 114 Patient-Centered Care I ..... 4  
NURS 116 Practicum I ..... 4

**Second Semester ..... 14 Cr Hrs**

NURS 122 Pharmacology for Nursing ..... 3  
NURS 124 Patient-Centered Care II ..... 4  
NURS 127 Professional Nursing Concepts Level I ..... 3  
NURS 126 Practicum II ..... 4

**Second Year (Level II – RN) Nursing Courses**

**Third Semester ..... 14 Cr Hrs**

NURS 230 Pathophysiology ..... 3  
NURS 234 Patient-Centered Care III ..... 3  
NURS 236 Practicum III ..... 3  
BIOL 271 Microbiology\*\* ..... 3  
BIOL 272 Microbiology Lab\*\* ..... 2

**Fourth Semester ..... 11 Cr Hrs**

NURS 244 Patient-Centered Care IV ..... 3  
NURS 247 Professional Nursing Concepts Level II ..... 2  
NURS 246 Practicum IV ..... 3  
ENGL 289 English Composition II\*\* ..... 3  
Computer Literacy or Applications\*\* ..... 0-3

**\*\*It is highly recommended that these courses be taken prior to entering the nursing program.**

A Computer Literature class is required for graduation; CSIS 100 3-credit hours or CSIS 105 1-credit hour from NCCC. It is recommended that students with little computer knowledge and/or experience enroll in CSIS 100. The student may choose to enroll in one of the computer courses listed below should they need the credit hours for financial aid.

- CSIS 100 Computer Concepts and Applications (3 cr. hrs.) OR the same course from an accredited college.
- CSIS 105 Computer Literacy (1 cr. hr.) NCCC course only accepted for this requirement.

Completion of Level I prepares the student to take the NCLEX examination for Licensed Practical Nurses (LPN). Completion of Level II prepares the student to take the NCLEX examination for Registered Nurses (RN).

Level I students must successfully pass the LPN NCLEX examination by the second attempt in order to continue in Level II.

Level II RN is also offered as a hybrid-online course (theory) with clinical scheduled in the Ottawa and surrounding area agencies. (Chanute may or may not have this option depending on availability).

Students receiving their LPN from another institution or students receiving their LPN from NCCC with more than two years since graduation and wanting admission to the Level II (RN) nursing program must complete:

<u>Summer</u>	<u>Cr Hrs.</u>
NURS 201 Introduction to Professional Nursing.....	5
-Offered hybrid in the summer only- If accepted into the ADN program.	

The Progression policy in its entirety can be found by clicking the link below:  
<https://www.neosho.edu/Portals/o/Departments/nursing/Policies/Progression%20Policy.pdf> .

## **Licensure**

Any individual who wishes to apply to sit for the PN/RN licensure examination in the State of Kansas must possess the following qualifications:

- Have graduated from an approved school of practical/professional nursing in the United States or its territories or from a school of practical/professional nursing in a foreign country which is approved by the Board.

The Kansas State Board of Nursing has the power to deny a license to practice nursing if the applicant is found to have been guilty of a felony or to have been guilty of a misdemeanor involving an illegal drug offense unless the applicant or licensee establishes sufficient rehabilitation to warrant the public trust, **except that notwithstanding K.S.A. 74-120 no license to practice nursing shall be granted to a person with a felony conviction for a crime against persons as specified in Article 34 of Chapter 21 of the Kansas Statutes Annotated prior to their appeal, or Article 54 of Chapter 21 of the Kansas Statutes Annotated, or K.S.A. 2019 Supp. 21-6104, 21-6325, 21-6326, or 21-6418 and amendments thereto.**

Kansas Nurse Practice Act: Laws and Administrative Regulations. Topeka, KS. Kansas State Board of Nursing, December 2020.

The policy in its entirety can be found at the Legal Limitations for Licensure link located at:  
<https://www.neosho.edu/Portals/o/Departments/nursing/Policies/Legal%20Limitations%20for%20Licensure.pdf> .

## **Criminal Background Check & Drug Screening**

All students accepted into the nursing program must submit to a criminal background check & drug screening as required by clinical facilities contracted by the nursing program. Failure to submit to a criminal background check &/or drug screening will disqualify the applicant from admission into the nursing program.

The incurred cost of the background check & drug screening will be the student's responsibility.

Any student with a criminal history who denies that history by answering "no" to the question regarding criminal background on the program application is fraudulently presenting her/himself as not having a criminal background and will be automatically and permanently disqualified from admission to the nursing program. This paragraph is not applicable to convictions for criminal offenses that have been expunged.

The policy in its entirety can be found at the Criminal Background Check link located at:  
<https://www.neosho.edu/Portals/o/Departments/nursing/Policies/Background%20Check.pdf> .

## **Health Insurance**

Students enrolled in the nursing program are required to carry health insurance. Proof of coverage must be on file in the nursing office prior to beginning Practicum. It is the student's responsibility to continue health insurance coverage throughout the nursing program. Any health care costs incurred by the student are the responsibility of the student and is not the responsibility of NCCC or any of its clinical agencies.

The policy in its entirety can be found at the Student Health & Insurance link located at:

<https://www.neosho.edu/Portals/o/Departments/nursing/Policies/Student%20Health%20and%20Insurance%20Policies.pdf>.

### ***Professional Conduct***

Professional conduct is expected at all times from the student nurse. Students are held accountable to the rules, policies and/or requirements (e.g. drug screening) that are in place in any affiliating clinical agency. Failure to meet any clinical agency's requirements or policies may result in dismissal from the nursing program.

The policy in its entirety can be found at the Professional Conduct link located at:

<https://www.neosho.edu/Portals/o/Departments/nursing/Policies/Professional%20Conduct.pdf>.

### ***Student Employment Policy***

It is the recommendation of the nursing faculty that students enrolled in the nursing program limit the total number of hours worked per week to 16. Students are encouraged to consider their progress in the nursing program when deciding to accept outside employment.

The policy in its entirety can be found at the Student Employment link located at:

<https://www.neosho.edu/Portals/o/Departments/nursing/Policies/Student%20Employment%20Policy.pdf>

### ***Scholarships***

A limited number of nursing scholarships are available through the college based on financial need. Other scholarships are available through the financial aid office. Please check the college website.

### ***Requirements for Graduation***

#### ***Associate of Applied Science Degree***

A student eligible for an Associate of Applied Science Degree in nursing must:

- Complete a total of at least 64 semester hours of college credit.
- Maintain a cumulative GPA of 2.0 or higher.
- Earn a minimum of 17 of the last 25 nursing semester credit hours at NCCC.
- Be enrolled during the semester in which the requirements for the degree are completed.
- Maintain a grade of "C" or better in all courses of the nursing curriculum.

#### ***Practical Nursing Certificate***

Students eligible for a certificate in Practical Nursing must:

- Complete 39 semester hours of college credit having earned at least 50% of the nursing certificate hours (Nursing Assessment, Pharmacology for Nursing, Patient-Centered Care I & II Professional Nursing Concepts I & II, Practicum I & II) from NCCC including their final semester at NCCC.
- Maintain a cumulative GPA of 2.0 or higher.
- Maintain a grade of "C" (80%) or better in all courses of the nursing curriculum.

The policy in its entirety can be found at the Graduation link located at:

<https://www.neosho.edu/Portals/o/Departments/nursing/Policies/Graduation%20Policy.pdf>

### ***Program Cost***

Please check the website for the most current COST Information.

<https://www.neosho.edu/Academics-and-Services/Academic-Programs/Health-Occupations/Nursing/Admissions>

## Where to Send Application

Return the completed and notarized nursing application (located on our website ([www.neosho.edu](http://www.neosho.edu)) along with the **application fee** (non-refundable) to your campus preference:

Neosho County Community College  
Mary Grimes School of Nursing  
800 W. 14<sup>th</sup> Street  
Chanute, KS 66720

Neosho County Community College  
Mary Grimes School of Nursing  
900 E. Logan Street  
Ottawa, KS 66067

## For More Information

### Chanute Campus

For more information or to schedule an appointment, contact Kelly Hamm, Administrative Assistant to the Nursing Department, by e-mail [khamm@neosho.edu](mailto:khamm@neosho.edu) or 620-432-0350.

### Ottawa Campus

For more information or to schedule an appointment, contact Melodie Milliken, Administrative Assistant to the Nursing Department, by e-mail [mmilliken@neosho.edu](mailto:mmilliken@neosho.edu) or 785-248-2827.

**Application to the program must be made prior to testing.**

**Visit our Website at [www.neosho.edu](http://www.neosho.edu)**

**To download an application go to:**

<https://www.neosho.edu/Academics-and-Services/Academic-Programs/Health-Occupations/Nursing/Admissions>.

Neosho County Community College affords equal opportunity to and does not discriminate against students, employees, and applicants regardless of race, color, religion, sex (including pregnancy), sexual orientation, gender identity, ethnicity, national origin, ancestry, age, disability, marital status, genetic information, status as a veteran, political affiliation, or other factors that cannot be lawfully considered in its programs and activities, including admissions and employment, to the extent and as required by all applicable laws and regulations including but not limited to Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, The Americans With Disabilities Act of 1990, The Americans With Disabilities Act Amendments Act of 2008, The Age Discrimination In Employment Act of 1967, Title II of the Genetic Information Act of 2008, Kansas Acts Against Discrimination, Section 188 of the Workforce Investment Act, and any amendments to such laws and regulations.

The following offices have been designated to handle inquiries regarding the Non-Discrimination and to coordinate implementation of this policy. They may be contacted to initiate an investigation under the policy or to answer questions regarding this policy. **Vice President for Operations**, Neosho County Community College, a/k/a Chief Operations Officer, 800 West 14<sup>th</sup> Street, Chanute, KS 66720, (620) 432-0301.

A: 120302

R:070903 dlg, 100203 dlg, 120403 dlg, 011504 dlg, 081804 dlg, 090904 dlg 080707 kkh 72208 kkh 1/21/09kkh 06/09/09 srp, 9/30/09 bkr (01/22/10 srp) 21711 kkh 11711 kkh, 042412 bkr, 102412 bkr 9/4/14 kkh, 10/7/14 bkr kkh 2/11/15 4/5/16 kkh 2/21/17 kkh, 3/31/17 bkr 7/27/17lam 6418 kkh 09/30/2019 mlm 10/17/19 kkh 4/7/21 kkh 5/24/22 kkh