

INDUSTRIAL MAINTENANCE TECHNOLOGY & AEROSTRUCTURES INSTRUCTOR CHANUTE

Reports to: Dean of Outreach and Workforce Development

Classification: Instructor, 9-month position

Fringe Benefits per PEA Negotiated Agreement

Salary Range: Instructor Scale

Perkins Funded (pending grant funding)

New: January 2021

Implementation: Fall 2021

The position reports to the Dean of Outreach and Workforce Development and is responsible for providing effective classroom instruction resulting in Industrial Maintenance Technology (IMT) and Aerostructures certification and achievement of industry standards. Duties include, but are not limited to:

Essential Functions

1. Provide premiere quality service to all constituencies of the College.
2. Engage in continuous quality improvement and professional development.

Duties and Responsibilities

1. Develop and update courses for the programs;
2. Work with the dean to establish and maintain IMT and Aerostructures program accreditation;
3. Meet all classes as scheduled;
4. Utilize the NCCC learning management system;
5. Participate actively in student recruitment and advising;
6. Participate in all in-service educational programs designed for professional growth;
7. Post and hold regular office hours for student consultation;
8. Serve as faculty representative on various institutional committees;
9. Spend a minimum of 35 hours per week at the designated facility;
10. Maintain course grades, attendance, and other required course documentation on myNeosho;
11. Complete outcomes assessments;
12. Conduct program reviews;
13. Articulate high school, community college and university programs into cohesive 2+2+2 opportunities for students;
14. Collaborate with industry, serving as the liaison between high school and college personnel;
15. Work with the program advisory council; and
16. Perform other duties as assigned by the dean of outreach and workforce development with the approval of the vice president of student learning.

Required Knowledge and Abilities

1. Experience working with high school and college-age populations preferred;
2. Excellent communication and supervision skills required;
3. Basic computer literacy required;
4. Flexibility required; and
5. The ability to implement these vocational programs in partnership with a local school district and community college is a must.

Education and Experience

- Master's degree preferred;
- Bachelor's degree in industrial technology – related field, or specialty certification required;
- Practical industrial experience required; teaching experience preferred

Working Conditions

The job includes both classroom and lab environments. The classroom and lab are heated and air conditioned.

Application:

Please submit a letter of application, resume with names and phones numbers of five references unofficial transcripts, and employment application to:

Human Resources Director, Industrial Maintenance Technology (IMT) and Aerostructures Instructor,
Neosho County Community College, 800 West 14th Street, Chanute, KS 66720 or Email to hr@neosho.edu.
Employment application available at www.neosho.edu/careers.aspx.

Review of applications begins upon receipt.

Non-Discrimination

The current non-discrimination policy can be found at:

<http://www.neosho.edu/Portals/0/Policies/Employee/Personnel/Non-discrimination.pdf>