



NEOSHO COUNTY COMMUNITY COLLEGE

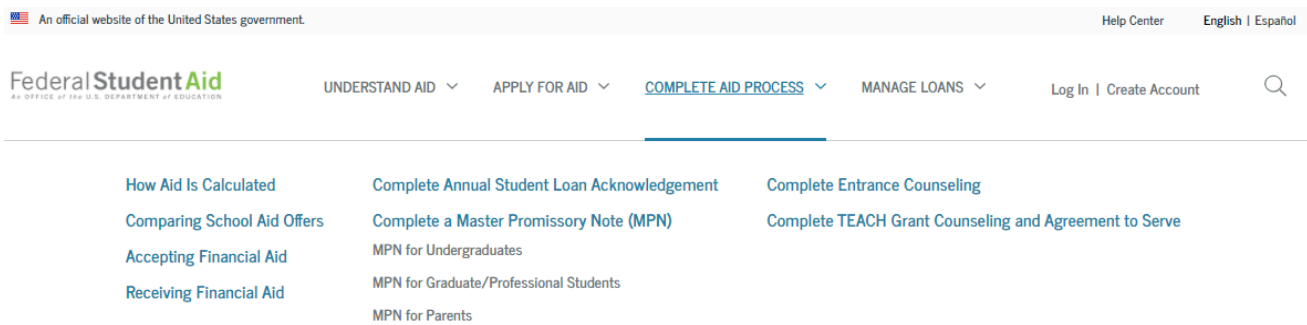
800 WEST 14TH ST
CHANUTE, KS 66720
620.432.0330
Fax# 620.432.0447
900 EAST LOGAN ST
OTTAWA, KS 66067
785.248.2839
Fax# 785.248.2830
finaid@neosho.edu

Student Stafford Loan Application Process

2024-2025

Online Entrance Loan Counseling and Master Promissory Note (MPN)

1. Go to <https://studentaid.gov/> and Log in with your FSA ID or Create an FSA ID.



2. **Complete Entrance Counseling.**

- Entrance Counseling is required before you can receive your first Direct Subsidized Loan, Unsubsidized Loan, or Direct Plus Loan.
- Be sure to list NCCC as one of the schools to receive your results.

3. **Complete Master Promissory Note (MPN).** Select the loan type **Subsidized/Unsubsidized**. Follow the steps on the screen until MPN is signed and submitted.

4. **Complete and Submit a Student Loan Worksheet to the Office of Student Financial Aid.**

CONTACTS

Chanute Campus
Jenny Westendorf, *Financial Aid Specialist*
620.432.0322 finaid@neosho.edu

Ottawa Campus
Sherry Harris, *Financial Aid Specialist*
785.248.2839 finaid@neosho.edu

Disbursement of Loans and Other Financial Aid at NCCC

- Loans must be disbursed in equal disbursements, normally, at least two disbursements per loan period. If your loan period spans fall and spring semesters, you will receive one-half of your loan the fall semester and one-half of your loan the spring semester. However, if your loan period is only for one semester, your loan will be disbursed in two disbursements, the second disbursement will take place when 50% or more of the loan period is completed.
- In addition, you must be enrolled in at least six credit hours and be attending classes. The following will determine when your loan (and other financial aid) is disbursed to NCCC. Your attendance for your latest starting class, in that term, has been certified by your instructor. Typically, class certification dates are 25% into the class.
- *As an example:*
 - ⇒ You are enrolled in the fall semester
 - ⇒ Your late starting class begins October 18
 - ⇒ This late start class lasts eight (8) weeks
 - ⇒ This late start class may certify on October 28
 - ⇒ Loan disbursement (and all other aid) will be scheduled shortly *after* October 28 (allow time for processing and updating your student records and account)
- In addition, disbursements are coordinated with business office processing. The NCCC business office typically applies financial aid to student accounts bi-weekly. After applying financial aid to your account and paying any charges, please allow three (3) business days for the business office to mail any refund checks to you. Actual disbursement could occur up to two weeks following your last class certification.

More Information About Stafford Loans Available Online

General Loan Information

<https://www.neosho.edu/prospectivestudents/FinancialAid/LoanProcess.aspx>

<https://studentaid.gov/understand-aid/types/loans>

• Repayment Information

<https://studentaid.gov/manage-loans/repayment/plans>

• Prior Loan Information

<https://studentaid.gov/manage-loans/repayment/servicers>