



# NEOSHO COUNTY COMMUNITY COLLEGE

800 WEST 14TH STREET  
CHANUTE, KS 66720

900 E. Logan St.  
OTTAWA, KS 66067

620.431.2820 EXT. 508 OR 288  
IN KANSAS 1-800-SAY-NCCC

[www.neosho.edu](http://www.neosho.edu)

## CHANGE OF COLLEGE RECORD FORM

COMPLETE THE BOXES THAT APPLY TO YOUR NEW INFORMATION

<input type="checkbox"/> <b>ALL APPLY</b>	<b>FORMER</b>	<b>NEW</b>
<input type="checkbox"/> NAME (Must provide legal proof of change)		
<input type="checkbox"/> LOCAL ADDRESS & PHONE		
<input type="checkbox"/> PERMANENT ADDRESS & PHONE*		
<input type="checkbox"/> NEXT OF KIN INFO		
<input type="checkbox"/> EMAIL ADDRESS		
<input type="checkbox"/> MAJOR		
<input type="checkbox"/> DEGREE STATUS #1	NON-DEGREE SEEKING TO	DEGREE SEEKING
<input type="checkbox"/> DEGREE STATUS #2	DEGREE SEEKING TO	DEGREE SEEKING ELSEWHERE
<input type="checkbox"/> DEGREE STATUS #3	DEGREE SEEKING	NON-DEGREE SEEKING
IF CHANGING TO DEGREE SEEKING: PLEASE SELECT DEGREE TYPE (BELOW) AND AN ADVISOR WILL BE ASSIGNED		
<input type="checkbox"/> DEGREE or CERTIFICATE:		
<input type="checkbox"/> ADVISOR		
<input type="checkbox"/> EMERGENCY CONTACT		

\*DENOTES VERIFICATION IS REQUIRED IF BEING USED TO CHANGE RESIDENCY STATUS - MUST ALSO COMPLETE AFFIDAVIT OF RESIDENCY FORM

\_\_\_\_\_ ID #

\_\_\_\_\_ Last 4 digits of Social Security Number

\_\_\_\_\_ Date

\_\_\_\_\_ Printed Name

\_\_\_\_\_ Signature

FORM MUST BE RETURNED TO REGISTRAR'S OFFICE FOR PROCESSING. THANK YOU.



# NEOSHO COUNTY COMMUNITY COLLEGE

800 W 14th St  
Chanute, KS 66720  
620.432.0330

900 E Logan St  
Ottawa, KS 66067  
785.248.2808

[finaid@neosho.edu](mailto:finaid@neosho.edu)

## **DEGREE STATUS CHANGE**

### **Purpose:**

You are currently in the NCCC computer system as a non-degree seeking student. Non-degree seeking students are not eligible to receive federal financial aid. If you are seeking a degree or certificate, this form (printed on the reverse for your convenience) provides the opportunity to change from non-degree seeking to degree seeking.

### **What to do if you are seeking a degree?**

- ◆ Check "Major" and in the far right column, fill in your major.
- ◆ Check "Degree Status #1"
- ◆ Check "Degree" or "Certificate", and in the far right column fill in your degree or certificate intention.
- ◆ You may also change other personal information by using this form. Put the corresponding former information in the left column and the new information to the right.
- ◆ Return this form to the NCCC Registration office.

For questions about changing your information or this form please contact the Registration Office at your preferred location: Chanute, 620.432.0409 or Ottawa, 785.248.2809, or [registration@neosho.edu](mailto:registration@neosho.edu).