



2013-2014 FAFSA Verification of Income

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What is Verification?

Your dependent's application has been selected for a review process called "Verification". Since you did not use the Data Retrieval Tool, the Office of Student Financial Aid (OSFA) at NCCC must compare information from your dependents Free Application for Federal Student Aid (FAFSA) with **signed** copies of your and your parent(s)/stepparent's **2012** federal tax transcripts, W-2s, and/or other financial documents. Section 483 of the Higher Education Act of 1965, as amended, gives us the authority to ask for this information before awarding federal aid.

The OSFA will compare the submitted documents to your FAFSA information. If there are any discrepancies, the OSFA may request further clarification. If corrections are needed, the OSFA will make them on your behalf. **No federal financial aid will be awarded to you until the verification process is complete.**

What you need to do:

1. Submit a copy of your signed 2012 federal income tax transcript and W-2s. If you are a non-tax filer submit W-2s.
2. Complete and sign this worksheet.
3. Submit the completed worksheet and signed copies of tax transcripts, W-2s and other documents to the NCCC OSFA as soon as possible so that your aid will not be delayed.

All documents should be submitted to:

Neosho County Community College
Office of Student Financial Aid

800 W 14th Street OR 900 E Logan Street
Chanute, KS 66720 Ottawa, KS 66067
Fax: (620) 431-0082 Fax: (785) 242-2068
finaid@neosho.edu

Student Information

Last Name First Name M.I. NCCC Student ID or SSN

Phone Number best to reach you (include area code) E-mail Address

2012 Signed Tax Forms, W-2s, and Income Information

You must attach copies of all W-2's (including spouse if married) and a **signed tax return transcript** of all **2012** federal income taxes filed by you and/or your spouse (if married). **This free transcript must be ordered by calling 1-800-908-9946, or by going to www.irs.gov, "order a return or account transcript," or mailing IRS Form 4506-T (available at www.irs.gov) to the IRS.**

Tax Filers

If you and/or your spouse (if married) filed taxes in 2012, whose federal tax transcript(s) and W-2s are attached?

- Parent(s)/Stepparent Joint Transcript
- Father's/Stepfather's
- Mother's/Stepmother's

NOTE: If you are unable to provide W-2's in a timely manner please write your reason on the back of this form.

Non Tax Filers

If you and/or your spouse (if married) **did not file a 2012 tax return**, then list the person, source, and amount of income in the table below and provide copies of W-2's.

Person	Source of Income	2012 Amount
		\$
		\$
		\$
		\$

If you and/or your spouse (if married) **did not work and did not earn any income in 2012**, mark all that apply. Father/Stepfather Mother/Stepmother

Signatures

By signing this worksheet, we certify that all of the information reported on this worksheet is complete and correct (one parent must sign).
WARNING: If you purposefully give false or misleading information on this worksheet, you may be fined and/or sentenced to jail.

Parent/Stepparent Signature Date