

**NEOSHO COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES
SPECIAL MEETING
MINUTES**

DATE: July 30, 2009
TIME: 5:30 P.M.
PLACE: Student Union, room 209

PRESENT: Patricia Griffith
Clint Isaac
Mariam Mih
David Peter

PRESENT: Dr. Vicky Smith, President
Dr. Brian Inbody, Vice President for Student Learning
Ben Smith, Dean of Planning and Operations
Sandi Solander, Dean of Finance
Kim Ensminger, Acting Board Clerk

Mr. Peter called the meeting to order at 5:30 p.m. in room 209 in the Student Union.

III. Approval of the Agenda:

The agenda was amended to add Construction Instructor and Transfer/Career Advisor under new business. Upon a motion and second the agenda was approved as amended. Motion Passed.

IV: Consent Agenda

The following items were approved by consent:

1. Resignation

It was the President's recommendation that the Board accept the resignation of Jacque Doty, CBC GEAR UP Academic Specialist at Fort Scott. Ms. Doty's resignation is effective August 31, 2009.

2. Women's Assistant Basketball Coach

It was the President's recommendation that the Board approve the employment of Franklin Scott for the position of assistant coach for women's basketball. He is a graduate of the University of Tennessee with a Bachelor's degree in Political Science.

Mr. Scott was the head assistant women's basketball coach at Arizona Western College in 2009 and a scout player/assistant to the President of Basketball Operations/Manager for the Tennessee Lady Volunteer Basketball program in Knoxville, Tennessee.

Mr. Scott will be paid \$1050 per month starting August 17, 2009 through May 14, 2010 (\$9,450) and be allowed to eat in the cafeteria when it is open.

3. Assistant Track/Cross Country Coach

It was the President's recommendation that the Board employ Lige Anna Stewardson as an assistant coach for track/cross country. Ms. Stewardson holds an ED.M in Human Development & Psychology from Harvard Graduate School of Education, and a BS in Kinesiology from the University of Texas at Austin.

Ms. Stewardson was the head men's cross country coach at Colby Community College in 2008.

She also has experience as a volunteer assistant coach at Harvard.

Ms. Stewardson will be paid \$1050 per month starting August 17, 2009 through May 14, 2010 (\$9,450) and be allowed to eat in the cafeteria when it is open.

4. Assistant Athletic Trainer

It was the President's recommendation that the Board reemploy Tomomi Kamijo as the assistant athletic trainer/first responder. Ms. Kamijo will be paid \$14.62 per hour for 30 hours per week starting August 1, 2009 through May 31, 2010 plus room and board.

Upon a motion and a second the consent agenda was approved. Motion passed unanimously.

Agenda Item V-A: Budget Workshop

Sandi Solander explained the budget process, how revenue is generated, defined the spending authority budget and the operational budget and answered questions.

Agenda Item V-B: Approval of FY 2009-10 Budget for Publication

Mr. Peter asked for a motion to approve the proposed 2009-10 budget for publication.

Resolution 2009-51

RESOLVED, that the Board of Trustees of Neosho County Community College approves the FY 2009-10 Budget for publication. Further, that the public hearing on the proposed budget will be held on Thursday, August 13, 2009 at 5:30 p.m. in room 209 of the Student Union of the College.

Upon a motion and a second the above resolution was approved. Motion passed unanimously.

Amended Agenda Item V-C: Transfer/Career Advisor with STARS Student Support Services

It was the President's recommendation that the Board approve the employment of Kyle Bures as the Transfer/Career Advisor with STARS Student Support Services instructor for the Chanute campus. Mr. Bures received his BS degree in Psychology from Kansas State University with a minor in anthropology.

Mr. Bures teaching experience includes 2 years as an Under Grad Teaching Apprentice at Kansas State University. He served 1 year as a Research Assistant and advised psychology students through the Kansas State Department of Psychology. Mr. Bures is a current member of the Psi Chi Psychology Society and the Phi Kappa Phi National Honor Society. He comes highly recommended for his work ethic, reliability, ability to adjust to change and his sense of commitment and dedication.

Mr. Bures will be paid a salary of \$25,000 which is 100% federally funded, beginning August 5th, 2009.

Resolution 2009-52

RESOLVED, that the Board of Trustees of Neosho County Community College approves the employment Kyle Bures as the Transfer/Career Advisor with STARS Student Support Services. He will be paid \$25,500 annually (grant funded) on the administrative Management Support Staff classification, beginning August 5, 2009.

Upon a motion and a second the above resolution was approved. Motion passed unanimously.

Amended Agenda Item V-D: Construction Instructor

It was the President's recommendation that the Board employ Bobbie Forrest as the Construction Instructor at the Chanute Campus. Mr. Forrest received his degree in Woodwork Technology from Pittsburg State University.

Mr. Forrest's work experience includes serving as a self employed general contractor for Forrest Building and Fabrication in Frontenac, Ks. He is experienced in the erection of steel and wood buildings for residential and commercial use, cabinet building and furniture design and assembly. He has served as a general contractor on new home construction as well as complete home remodels. He is familiar with the operation of machinery, including forklifts, boom truck and front end loaders. Mr. Forrest is also a registered KSHAA Registered Official and has served in the United States Army Reserve in the medical unit (combat medic, combat lifesaver and medical lab technician) and also conducted field training and classroom instruction. He is a three time recipient of the Army Achievement Medal for excellence of duty during training.

Mr. Forrest will be placed at MS, step 16 or \$40,165 on the faculty salary schedule beginning August 17th, 2009

Resolution 2009-53

RESOLVED, that the Board of Trustees of Neosho County Community College approves the employment of Bobbie Forrest as the Construction Instructor at a salary of \$40,165 (MS, 16) beginning August 17, 2009

Upon a motion and a second the above resolution was approved. Motion passed unanimously.

VII. Adjournment

Upon a motion and a second the meeting adjourned at 7:45 p.m. Motion passed.