

**BOARD OF TRUSTEES
SPECIAL MEETING MINUTES**

DATE: July 26, 2007
TIME: 5:30 p.m.
PLACE: Student Union, Room 209

PRESENT: Kevin Berthot
Clint Isaac
Mariam Mih
David Peter
Basil Swalley

ABSENT: Charles Boaz

PRESENT: Dr. Vicky Smith, President
Dr. Brian Inbody, Vice President for Student Learning
Ben Smith, Dean of Planning and Operation
Sandi Solander, Dean of Finance
Terri Dale, Board Clerk
Amy Cotham, Chanute Tribune

Mr. Peter called the meeting to order at 5:40 p.m.

III. Approval of the Agenda

Upon a motion and a second the agenda was approved. Motion passed.

Agenda Item V. A: Approval of 2007-08 PEA Negotiated Agreement

The following revisions to Article 13 were omitted when the Board approved the Negotiated Agreement at the meeting on July 12th. The changes were discussed and approved by both the PEA negotiating team and the administration. The changes deal with overload payment and payment for on-lines courses. The changes are on the following page.

Resolution 2007-46

RESOLVED, That the Board of Trustees of Neosho County Community College approves the revisions to the 2007-08 PEA Negotiated Agreement as listed on the following page.

enrollment of eight (8) or more students, the instructor will be issued a contract for ~~\$400~~ \$425 per credit hour. If there are not 8 finalized students enrolled, the administration can approve a contract for the instructor on a pro-rated basis. A supplemental contract will be issued following the conclusion of the second class meeting.

E. When a professional employee accepts appointment to a committee that will require commitment of time during summer months not covered by the primary employment contract, the professional employee shall be entitled to compensation if:

1. The written appointment is made by the Chief Academic Officer and

states that compensation shall be paid.

2. Amount of total compensation requested for professional employee committee members does not exceed the amount budgeted in advance by the Chief Academic Officer for committee member compensation.

3. The committee chairperson certifies actual attendance time expended and participation by the professional employee to the Chief Academic Officer.

Compensation to be paid shall be \$25.50 per hour.

F. Special Situations

1. On-line courses:

a. The Professional Employee will be credited with one (1) hour of release time for one (1) semester for each credit hour of course developed.

b. In addition to the normal contract, the Professional Employee will be compensated an amount equal to 25% of the summer/overload scale of this article for the first two semesters the course is taught. ~~Beginning with the third semester, the compensation will return to the normal contract amounts.~~and 10% each subsequent semester.

c. The Professional Employee in conjunction with the administration may propose an alternative work schedule that includes teaching an online course from a remote site. All work schedules are subject to the approval of the chief academic officer.

2. ITV courses in addition to the normal contract:

a. The Professional Employee will be paid \$75.00 per credit hour for the 1st time the Professional Employee offers the course.

Agenda Item V.-B.: Budget Workshop

Sandi Solander, Dean of Finance, conducted the budget workshop. She distributed a list with major features for the 2007-08 budget and asked Dr. Inbody and Ben Smith to elaborate on budget items from their respective departments.

Ms. Solander distributed information on revenue assumptions and a list explaining budget line items. She handed out information outlining the cost of personnel changes and salary increases, and a report with projected revenue by department and expenditures by department.

Agenda Item V.-C: Approval of FY 2006-07 Budget for Publication

Resolution 2007-47

RESOLVED, That the Board of Trustees of Neosho County Community College approves the FY 2007-08 Budget for publication. Further, that the public hearing on the proposed budget will be held on Thursday, August 9, 2007 at 5:30 p.m. in room 209 of the Student Union of the College.

Agenda Item VI: Adjournment

The meeting adjourned at 7:05 p.m.