

NCCC Board

NEOSHO COUNTY COMMUNITY COLLEGE**BOARD OF TRUSTEES****MINUTES**

DATE: May 8, 2003 – 7:00 p.m.

TIME: 7:00 P.M.

PLACE: Student Union, Room 209

PRESENT: Mariam Mih, Vice Chair
Dr. Michael Peaster
David Peter
Mark Watkins, Chair

ABSENT: Kevin Berthot
Dr. Robert Thomen

Dr. Vicky R. Smith, President

Brenda Rowe, Interim Vice President of
Business Affairs

Brenda Krumm, Dean of Continuing Education

Charlotte Martin, Director of
Development/AD

Tonya Bell, Director of Enrollment
Mgt./Marketing

Jim Carlson, Faculty

Sara Harris, Faculty

Edie Godinez, Clerical

LuAnn Hauser, Clerical

Laura Bridges, Asst. Registrar

Karen Gilpin, Director of Nursing

Kent Pringle, Board Attorney

Susan Haddan, Acting Board Clerk

Brooke Ethridge, Chanute Tribune

I. Call to order.

The meeting was called to order by Mark Watkins, Chair, at 7:00 p.m.

II. Roll call.

Mr. Berthot and Dr. Thomen were absent.

III. Public Comment.

There were no speakers.

IV. Approval of the Agenda.

Mr. Watkins requested that the Agenda be approved. The motion was made, second and approved.

V. Consent Agenda

The following items are proposed to be approved by consent.

A. Minutes from April 10, 2003

B. Claims for disbursement for April 2003

C. Personnel:

1. Resignation. Kinshasa Garrett, head coach for cheer/dance, submitted her resignation effective May 31, 2003. Ms. Garrett was also the coordinator of student

Mr. Watkins requested that the Consent Agenda be approved. The motion was made, seconded and approved.

VI. Reports

Faculty Senate Report: Jim Carlson, representing the Faculty Senate, reported that the Faculty Senate College Council of Representatives is currently discussing the Senate status as an advisory group. They have forwarded some ideas to Dr. Smith about strengthening the involvement of faculty in the governance of the college. Several things are under discussion such as changing constitution, combining general faculty meetings and Faculty Senate meetings.

He also reported that the Faculty Senate will be working with the administration concerning the Early Academic Warning System and the Administrative Withdrawal Policy to see if they are effective.

David Fewins will be Faculty Senate President beginning August 2003, and Larry Anderson was elected Vice President.

Interim Vice President for Business Affairs: Brenda Rowe, Interim Vice President for Business Affairs, reported that the Business Office and the Financial Aid office had reduced their accounts receivable from over \$350,000 to a little over \$80,000.

President's Report: Vicky Smith, President, informed the Board that she, Brenda Krumm, E Wilkinson, and Gayle Randolph had attended the North Central Annual meeting in Chicago and also met with Mary Breslin, our NCA liaison. Dr. Breslin shared her perspective on how the College should approach the self-study process and the evaluation visit.

Dr. Smith also reported to the Board that the NCA Self-Study Committee had met and begun activities. Besides the co-chairs, the committee is comprised of Joan LaRue, chair of the Criterion I committee; Charles Thompson, chair Criterion II, Linda Jones, chair of Criterion III, Mark Eldridge, chair of Criterion IV, and Tosca Harris, chair of Criterion V.

The Budget Committee has made recommendations and forwarded them to the Executive Committee. Almost all the recommendations were approved for implementation.

Sheila Frahm, executive director of the Kansas Association of Community College Trustees visited campus on April 29. She and her administrative assistant had not visited NCCC or with the Dr. Smith. NCCC will host the KACCT/COP meeting in December, 2003.

April 7 was the first annual Awards Ceremony where both academic and athletic students were honored. Ben Eberwein, president of the Student Senate and Sarah Harris coordinated the event.

During April, Dr. Smith was the keynote speaker at the Ottawa School District's Honors Banquet. She was also a guest speaker at the Retired Teachers Association luncheon, and attended the Ottawa Chamber of Commerce Open House hosted by the NCCC Ottawa campus.

Dr. Smith reminded the Board that she will be on vacation from May 27-30.

President's Report: Implementation of One-Stop Student Services Center

Dr. Smith explained the implementation of the One-Stop Student Services Center. The philosophy is to provide the student/financial services that students need in one location to ameliorate the hassles that they now encounter. The concept is to have a "one-stop" center where staff could be cross-trained and physically located in one area. Several staff members will be reassigned in the process.

Agenda Item VIII-A. Women's Wrestling Program

It is the President's recommendation that the Women's Wrestling Program at Neosho County Community College be discontinued at the end of the current academic year. The recommendation is based on the following:

- a) Team numbers are low, this year there were 10 female student wrestlers.
- b) The head coach has resigned and it would be difficult to hire another qualified coach at the \$7,000 salary.
- c) The \$25,000 budget would help in achieving fiscal stability for the coming year.

The athletic director, dean of students, and Dr. Smith met with the young ladies on the women's wrestling team last week. Dr. Smith informed them that she would be making the recommendation to discontinue the program at the May Board meeting. She also assured them that the College would honor their scholarships for the 2003-04 academic year. For those who wish to continue to wrestle, the College will assist them in finding places within other programs throughout the country.

RESOLUTION 2003-21

RESOLVED, that the Board of Trustees of Neosho County Community College approve the recommendation of the President to discontinue the Women's Wrestling Program at the College and to honor the scholarships for those who wish to continue their education at NCCC during the 2003-04 academic year.

Motion was made and seconded that the above resolution be adopted. Motion was carried unanimously.

Agenda Item VIII-B. : Executive Session-Non-Elected Personnel

Upon a motion and second, the Board recessed into executive session for 25 minutes to discuss non-elected personnel matters which if discussed in open session might violate the individuals' right to privacy and to include the President and Board Attorney. The Board entered executive session at 7:40 p.m.

The Board returned to open session at 8:05 p.m.

RESOLUTION 2003-22

WHEREAS, Jennifer Deal is currently employed as Director of Financial Aid, at Neosho County Community College; and

WHEREAS, the Board of Trustees of Neosho County Community College, finds Jennifer Deal's current contract should be terminated for the reasons hereinafter set forth;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES NEOSHO COUNTY COMMUNITY COLLEGE:

Section 1. That it is hereby declared to be the intent of the Board of Trustees of Neosho County Community College, to terminate the employment contract of Jennifer Deal.

Section 2. That the President of the College is hereby authorized and directed to give written notice promptly to Jennifer Deal of the Board's intent to terminate his contract.

Section 3. That the notice shall contain the reasons for the Board's intent to terminate said contract as discussed in executive session.

Section 4. That the notice shall state that she is entitled to a hearing before the Board of Trustees with regard to the Board's action, provided that she files written request for such hearing with the clerk of the Board of Trustees within ten (10) days after the date the notice is received.

Section 5. That said Jennifer Deal be suspended with pay as of the 9th day of May 2003 until further action of the Board and that Dr. Vicky Smith, President is hereby authorized and directed to immediately notify Jennifer Deal of such suspension.

Motion was made and seconded that the above resolution be adopted. Motion was carried unanimously.

Agenda Item VIII-C. Executive Session-Negotiations

Upon a motion the Board recessed into executive session for 20 minutes to discuss matters relating to employer-employee negotiations and to include the President and Board Attorney. Action will be taken by the Board following the executive session and the meeting will be adjourned. Motion passed. The Board entered executive session at 8:10 p.m.

The Board returned to open session at 8:30 p.m.

Agenda Item IX: Adjournment

The meeting adjourned at 8:45 p.m.
