

NCCC Board

**NEOSHO COUNTY COMMUNITY COLLEGE****BOARD OF TRUSTEES****MINUTES**

**DATE:** January 9, 2003

**TIME:** 7:00 P.M.

**PLACE:** Student Union, Room 209

**PRESENT:** Kevin Berthot  
Mariam Mih, Vice Chair  
Dr. Michael Peaster  
David Peter  
Dr. Robert Thomen  
Mark Watkins, Chair

Dr. Vicky R. Smith, President

Jim Spangler, Vice President for Business Affairs  
Brett Bright, Dean of Student Services/Registrar  
Mark Eldridge, Dean of Ottawa Campus  
Brenda Krumm, Dean of Continuing Education  
Tonya Bell, Director of Enrollment Management/Marketing  
Karen Gilpin, Director of Nursing  
Charlotte Martin, Director of Development/Athletic Director  
Paul Smith, Maintenance Supervisor  
Jim Carlson, Faculty  
Sara Harris, Faculty  
Terry Turner, Faculty/PEA President  
LuAnn Hauser/Clerical  
Sarah Smith, Clerical  
Becky Smith, NCCC Foundation President  
Jesse Tuel, Chanute Tribune  
Kent Pringle, Attorney  
Terri Dale, Board Clerk

**Call to Order**

The meeting was called to order by Mark Watkins, Chair, at 7:00 p.m.

**Roll Call**

All members were present.

### **Public Comment**

Terry Turner, nursing instructor at the Ottawa campus and President of the Professional Educator's Association, welcomed Dr. Smith to Neosho County Community College.

### **Approval of the Agenda**

The agenda was amended to remove items 8A and 8C and added an executive session for attorney-client privilege.

Mr. Watkins requested that the Agenda be adopted as amended. The motion was made, second and approved.

### **Consent Agenda**

The following items were proposed to be adopted and approved by consent.

- A. Minutes from December 12 and December 16, 2002 Board meetings.
- B. Claims for disbursements for December 2002 totaling \$144,483.50.
- C. Resignation of Jim Spangler, Vice President of Business Affairs, effective January 31, 2003, and John McGinnis, custodian, effective February 5, 2003.

Mr. Watkins requested that the Consent Agenda be approved. The motion was made, second and approved.

### **Reports**

- A. Jim Carlson, President of the Faculty Senate, welcomed Dr. Smith to the College and shared his thoughts with the Board about the Faculty Senate meeting held earlier in the week.
- B. Jim Spangler, Vice President of Business Affairs, provided an update on financial aspects of the College. He reported a December ending balance of approximately \$160,000 in the bank. He also indicated that the College community had been very responsive to the spending freeze. As a result, the College had only spent about 40% of the budget at the halfway point. He reported that the state payment had been received and deposited.
- C. President Vicky Smith reviewed her first week at the College, starting with In-service meetings. At the In-service, she shared her perspectives on the challenges facing the College and the approaches she would be using to meet those challenges. Dr. Smith reported that enrollment was up 117 students and credit hours were up by 627.

In the coming weeks she will be meeting with all faculty and staff on an individual basis, as well as meeting with community leaders in Chanute and in Ottawa. She will be the guest speaker at the Chanute Rotary Club on January 23, attend the Council of Presidents meeting in Topeka on January 15<sup>th</sup>, and noted that the College will host the Chamber "Business After Hours" on February 12.

### **Unfinished Business**

VII. **A. 14<sup>th</sup> Street Property Bids:** Mr. Spangler reported that he had received no bids on 14<sup>th</sup> Street property. The minimum bid required was \$55,000. No action was taken.

**B. Bids for Beam Covers for Multi-Purpose Building**

**RESOLUTION**

RESOLVED, that the Board of Trustees of Neosho County Community College approve the acceptance of the bid of \$4,616.00 from Edna Mattress Company for 1 to cover the beams in the multi-purpose building. (2003-01)

**Motion was made and seconded that the above resolution be adopted. Motion was carried. Mr. Peter excused himself from any discussion or action due to a conflict of interest.**

**New Business**

**A. Administrator Contract Renewals**

As per College policy, administrators at the college must be notified by January 25 of the current contract year whether they will be retained or not renewed.

**RESOLUTION**

RESOLVED, That the Board of Trustees of Neosho County Community College approve the recommendation of the President to renew administrator contracts as listed on the attachment. (2003-02)

Motion was made and seconded that the above resolution be adopted. Motion carried unanimously.

**B. Executive Session-Attorney-Client Privilege**

**Mr. Watkins asked for a motion to enter executive session for 15 minutes to consult with the College attorney about matters protected by attorney-client privilege and to include the President of the College. Motion was made and seconded.**

**C. Foundation Proposal to Purchase Ottawa Campus Building**

RESOLVED, That the Board of Trustees of Neosho County Community College invoke the option to assign the purchase of the Ottawa Campus Building to the Neosho County Community College Foundation and to enter into a lease agreement with the Foundation. Further, that the Board directs the President of the College to work with the NCCC Foundation to develop terms. Lastly, the proposed agreement between the Board of Trustees and the NCCC Foundation will be presented at the February Board meeting. (2003-03)

**Motion was made and seconded that the above resolution be adopted. Motion was carried unanimously.**

**IX. Adjournment**

The meeting adjourned at 7:37 p.m.

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