

NCCC Board

Neosho County Community College Board of Trustees

REGULAR MEETING

December 12, 2002

Members Present:

Kevin Berthot
Mariam Mih, Vice Chair
Michael Peaster
David Peter
Robert Thomen
Mark Watkins, Chair

Administrators/Staff/Guests Present:

Bill Spencer, Interim President
Robert Masters, VP/Academic and Student Affairs
Jim Spangler, VP/Business Affairs
Brett Bright, Dean of Student Services/Registrar
Mark Eldridge, Dean of Ottawa
Tonya Bell, Dir. Enrollment Mgt./Marketing
Charlotte Martin, Director of Development/AD
Karen Gilpin, Director of Nursing
Jim Carlson, Faculty
Kent Pringle, Board Attorney
Terri Dale, Board Clerk
Jesse Tuel, Chanute Tribune

Mr. Watkins called the meeting to order at 7:00 p.m. in room 209 in the Student Union.

Public Comment: There were no speakers.

Approval of the Agenda: Dr. Spencer asked to remove item 5C-Beam Covers for Multi-Pur Building from the consent agenda. Upon a motion by Dr. Peaster and seconded by Mrs. Mih, agenda was approved as amended. Motion passed.

Consent Agenda: Upon a motion by Mr. Peter and seconded by Dr. Peaster, consent agenda were approved including the minutes from November 8, November 14, November 25 and December 3, 2002; and the claims for disbursement.

Faculty Senate Report: Jim Carlson, representing the Faculty Senate, commented that the fall semester was almost over and that members of the Faculty Senate were anxiously awaiting the employment of a new president. He also stated that the financial situation at the college was a major concern and commended Dr. Spencer on implementing a spending freeze, and that the college's health insurance plan/premiums continued to be a concern for faculty members. He concluded that the Faculty Senate hoped that the board and the institution would rally around new president to offer support.

Dean of Ottawa Report: Mark Eldridge, dean of the Ottawa campus, reported that enrollment for Fall 2002 was up 55% over the previous fall. Spring enrollment is underway with over 20 students enrolled to date. He attributed the increase in enrollment in part to the concurrent enrollment and business and industry training now being offered at the Ottawa campus. Mr. Eldridge stated that there were some building and maintenance repairs in process at the Ottawa campus but funds from additional customized training developed this semester will offset the building repair costs. Mr. Eldridge concluded that stronger community relationships are being

developed to reinforce the college's vital role and service to the Franklin County area and in anticipation for future strategic planning.

Dean of Continuing Education Report: Dr. Masters reported that Brenda Krumm was at a meeting in Salina. He distributed the spring continuing education bulletin.

Dean of Student Services/Registrar: Mr. Bright reported that over 600 students had pre-enrolled on both campuses for spring classes, that the spring schedule would be an insert in the Saturday Chanute Tribune and could also be viewed on the college web page. He continued that student services had sponsored many activities during the fall semester, that there had been minimal discipline incidents in the residence halls, and that fire drills had been conducted in the residence halls in cooperation with the local fire department. Mr. Bright also distributed a flyer advertising the Panther Preview Day for local high school students.

Vice President of Business Affairs Report: Jim Spangler reported that the Department of Education Audit conducted in November had gone well and that a spending freeze had been implemented on funds 11 and 12. Mr. Spangler stated that overall the college would realize 13.66% less revenue from the state this year and that currently he is projecting a twenty thousand dollar positive checking account balance at December 31, 2002. He continued that he had advertised the property on 14th Street in the newspaper and that the bids would be opened at the January Board meeting.

Vice President of Academic and Student Affairs Report: Robert Masters reported that the college had hosted the 2002 SEK Higher Education SYSTEM Legislative dinner in November with about 80 attending. He also stated that Chanute High School would no longer be offering CISCO classes after this year and that NCCC would be allowed to offer those classes for dual credit to high school students. He reminded members of the Board that the Pinning Ceremony would be December 15 in Ottawa and that plans for the Spring In-Service were being completed.

Prior Learning Credit Policy: Upon a motion by Mr. Peter and seconded by Dr. Peaster, the Prior Learning Credit policy was approved and will be added to the Board of Trustees Policy Handbook. Motion passed.

Capital Outlay Discussion/Resolution: There was discussion regarding the guidelines and timelines required if the capital outlay resolution was approved. Upon a motion by Mr. Peter seconded by Dr. Thomen, the Board adopted the resolution for capital outlay tax levy as presented. Motion passed.

Mr. Watkins called for a 10 minute break.

Executive Session: Non-Elected Personnel: Upon a motion by Mr. Peter and seconded by Dr. Peaster, the Board entered executive session for 30 minutes to discuss personnel matters of non-elected personnel which if discussed in open meeting might violate their right to privacy and to include the interim president and board attorney. Motion passed. The Board entered executive session at 8:05 p.m.

The Board returned to open session at 8:35 p.m.

President Search Update: Upon a motion by Mrs. Mih and seconded by Dr. Thomen, the Board approved offering an employment agreement to Dr. Vicky Smith to serve as President of Neo County Community College, final terms to be negotiated by the Board Chairman as discussed in executive session. Motion passed.

Meeting adjourned at 8:40 p.m.
