

NCCC Board

Neosho County Community College Board of Trustees

REGULAR MEETING

September 12, 2002

Members Present:

Kevin Berthot
 Mariam Mih, Vice Chair
 Michael Peaster
 Dave Peter
 Mark Watkins, Chair

Member Absent:

Robert Thomen

Administrators/Staff/Guests Present:

Robert Masters, VP/Academic and Student Affairs
 Jim Spangler, VP for Business Affairs
 Brenda Krumm, Dean of Continuing Education
 Brett Bright, Dean of Student Services/Registrar
 Mark Eldridge, Dean of Ottawa Campus
 Sara Harris, Faculty
 Sarah Smith, Clerical
 Paul Smith, Maintenance Supervisor
 Noretta Lawrence,
 Bill Underwood, TRIO Director
 Susan Weisenberger, Library Director
 Larry Anderson, Faculty
 Jim Carlson, Faculty
 Charlotte Martin, Director of Development/AD
 Karen Gilpin, Director of Nursing
 Kent Pringle, Board Attorney
 Terri Dale, Board Clerk
 Jesse Tulle, Chanute Tribune

Mrs. Mih, vice chair, called the meeting to order at 7:00 p.m. in room 209 in the Student Union.

Mrs. Mih asked Jim Spangler to conduct the tour of facility needs on campus. Board members and staff toured the gym, boiler room, Stoltz Hall, Chapman Library and Sanders Hall. The purpose of the tour was to point out the need for a capital outlay tax to be used for building repairs. Following the tour Tonya Bell provided a power point presentation showing specific damage and repair needs on campus.

(Mr. Watkins arrived shortly after the tour started and joined the group.)

Public Comment: Larry Anderson addressed the Board regarding the proposed changes in the group health insurance plan. He stated that the options given to employees had caused considerable anxiety among his colleagues and he felt that many employees could not afford the increased rates. He stated that the reason given to employees for the increase was excessive claims. He said he felt that the problem was because of low participation by full-time employees not the claims filed. He told the Board that there were 38 single plans and 19 family plans for college employees, or about 50% of college employees. He stated that full-time employees not participating

in the college health insurance plan get to pocket the \$330 per month fringe benefit. He urged the Board to find a solution soon.

Sarah Harris also commented on the increase in health insurance rates. She urged the Board to look at options for next year, citing the state's insurance plan as a possible option, or changing the Board policy that requires employees hired after July 1, 1995 to enroll in single coverage unless they are covered by a qualifying alternative insurance plan.

Charlotte Martin, director of development and athletics, distributed information about the benefit golf tournament scheduled for October 5 at the Chanute Country Club. She invited everyone to attend and stated that all profits from the tournament will be used for athletic scholarships.

Larry Anderson addressed the Board again on behalf of the NCCCPEA. He reported that new officers for the coming year are Terry Turner-president, Larry Anderson-vice president, Ruth Zollars-treasurer, Linda Jones-Secretary, representative assembly delegate and alternate-Dave Fewins and Mary Weilert, respectively, and higher education committee representative-Dean Dillard.

Approval of the Agenda: Mr. Watkins asked to amend the agenda by adding under new business #B-KACCT Economic Impact Study, #C-President's Selection Committee, #D-Resignation and #E-Personnel. Upon a motion by Mr. Peter and seconded by Mrs. Mih, the agenda was approved as amended. Motion passed.

Consent Agenda: Upon a motion by Mrs. Mih and seconded by Dr. Peaster, consent agenda items were approved including the minutes from August 8, 2002 and August 22, 2002, claims for disbursement; the employment of Susan Haddan as secretary to the director of development, and Brian Wade as custodian, the resignation of Monica Gee as resident hall assistant, and Corey Taylor, talent Search Field Counselor. Mr. Taylor assumed the duties of Upward Bound Project Coordinator/Educational Specialist starting September 1, 2002. Motion passed.

Faculty Senate Report: Jim Carlson, representing the Faculty Senate addressed the Board stating that the atmosphere was about the same as last year. He said that three college committees had been designated as faculty senate committees and the membership of those committees revised. He stated that there were differing opinions regarding the change and whether or not the Faculty Senate was formally recognized by the administration. He said he had been told by the vice president of academic affairs and by the chair of the Board that the administration does recognize the Faculty Senate. Mr. Carlson stated he would continue to work on the situation and that the Faculty Senate budget committee members would like to receive monthly budget reports.

Dean of Student Services/Registrar Report: Brett Bright reported on activities under his direction as dean of student services/registrar. He reported that credit hour enrollment was up between 8-9% overall, and that enrollment management had heard many positive comments about the fall enrollment procedure from students, parents, and staff. He told the Board that student services had participated with the student senate in student activities and that there had been minimal discipline problems in the

residence halls. Mr. Bright reported that the financial aid 2000 cohort default rate was 4.7%.

Dean of Continuing Education Report: Brenda Krumm, dean of continuing education, reported that her department is still taking enrollments for late starting classes and that the YFU students were all located with host families. She also reported that Partners In Change would be submitting a grant in cooperation with partnering agencies to secure a person to do follow up studies and mentor graduates of the program.

Dean of Ottawa Campus Report: Mark Eldridge, dean of the Ottawa campus, distributed information on enrollment history at Ottawa and an article published in the Ottawa Herald. He reported that Ottawa's enrollment was up 41% over fall 2001 thus far. He attributed some of the increase to concurrent enrollment and noted that two high schools had been added to the school offering concurrent enrollment. He told the Board that there is a need for customized training in the Ottawa area and that he anticipates increased enrollment to continue. He also noted that the building was in need of maintenance that had been deferred and that additional classrooms would be needed in the next couple of years because of increased enrollment and class offerings. He stated that the lease with the City of Ottawa would be due in one year and that a plan should be developed to work with the City of Ottawa to make building improvements.

Vice President of Business Affairs Report: Jim Spangler reported on the increase in health insurance rates. He stated that he had only received the new rate information at the end of August and that he had asked for options or alternatives to the current plan after receiving the new rates. He said that the representative from Blue Cross/Blue Shield would be on campus Monday to meet with employees enrolled in the plan and answer questions. He reported that the college had paid approximately \$234,000 in premiums and had claims over \$465,000. The new rates will be \$768 for a family plan and \$348 for a single plan with some adjustments to coverage. Co-pay will increase \$5 to \$25 and deductibles will go from \$500 and \$1,000 to \$2,000 and \$4,000. Mr. Spangler reminded the Board that last year the rate increase was \$2-\$4 and that the year before the college had received a refund check in excess of \$17,000. That money was set-aside in a special account to be used for employees on the insurance plan when rates were increased. Mr. Spangler asked the Board to allow him to increase the fringe benefit for employees choosing the college health insurance coverage to \$348 per month using the previously refunded money to cover the additional \$18 per month.

Upon a motion by Dr. Peaster and seconded by Mr. Peter, the board authorized the additional payment of \$18 per month fringe benefit to employees covered by the college health insurance. Motion passed. Mr. Spangler stated that the Board might want to investigate alternative insurance companies for next year.

Vice President of Academic and Student Affairs Report: Robert Masters reported that this fall semester had been the best since he had joined the staff at NCCC. He commended enrollment management and deans for doing a good job, and Jim Carlson for his work with the Faculty Senate. He also reported that the Talent Search grant was funded for \$245,000 for the coming year. Dr. Masters introduced Sara Harris to make a presentation about an upcoming event.

Ms. Harris announced that the Honors Leadership Academy would host the Open World Russian Leadership Program on September 25 through October 3, 2002. The program is funded by the U. S. Congress, administered by The Center on Russian Leadership at the Library of Congress. The program offers five Russian visitors a chance to learn about economic development and other issues in the United States. The nine-day tour will begin with a welcome reception at NCCC on Thursday, September 26th starting at 8:30 a.m. Roundtable discussions, tours of local industries, a visit to Kansas University and other events are being planned. A farewell picnic with host families will be held on Wednesday, October 2nd. Board members are invited to attend any and all events. Ms. Harris thanked Brenda Krumm and Ann Neff for their help in planning the visit and stated that she had experienced tremendous support from the community.

Response to NCA: Mr. Watkins stated that a couple of work sessions with board members who could attend had been held to work on the Board's response to North Central concerns. Those concerns included having no president, the Board's expectations of the president, and the administrative structure, stability and governance issues. The notes had been given to Dean Dillard who had drafted the response. Mr. Watkins asked the board to approve the draft response and noted that there may be minor corrections and to approve the expectations of the president.

Upon a motion by Dr. Peaster and seconded by Mrs. Mih, the draft response was approved; noting that minor changes may be made, and the expectations of the president were also approved. Motion passed.

Governance Policy: Mr. Watkins stated that as a result of the work sessions to work on the NCA response it was suggested to amend the current Governance Policy in the Board of Trustees Handbook. Upon a motion by Dr. Peaster and seconded by Mrs. Mih, the Board voted to amend the current policy by adding as #5-Endeavor to adhere to the chain of command. Mr. Berthot then asked if the Board Policy Handbook allowed amending policies without notification of desire to amend at a preceding regular or special meeting. Mr. Pringle stated that the work sessions could be considered special meetings and that with unanimous consent of the Board it would be acceptable. Motion passed.

KACCT Economic Impact Study: Upon a motion by Dr. Peaster and seconded by Mr. Berthot, the Board approved paying \$1,000 to be a part of the KACCT Economic Impact Study as outlined by Mr. Watkins. Motion passed.

President's Screening Committee: Mr. Watkins announced that Dean Dillard would chair the presidential screening committee. Other committee members are Linda Jones, Larry Anderson, Joan LaRue, Mark Eldridge, Randy Kettler, Mariam Mih, Miles Harvey, Carol Smith, Jon Han, and Pat Shields.

Resignation: Upon a motion by Mr. Berthot and seconded by Dr. Peaster, the board accepted the resignation of Mary Pinkowski, assistant women's basketball coach/resident hall assistant. Motion passed.

Personnel: Upon a motion by Dr. Peaster and seconded by Mr. Berthot, the board approved the employment of Rochelle Bockover as ABE para-professional. This is a

part-time position funded by the ABE grant. Motion passed.

Meeting adjourned at 9:00 p.m.
