

NCCC Board

## Neosho County Community College Board of Trustees

### REGULAR MEETING

August 8, 2002

**Members Present:**

Kevin Berthot  
 Mariam Mih, Vice Chair  
 Michael Peaster  
 Dave Peter  
 Mark Watkins, Chair

**Member Absent:**

Robert Thomen

**Administrators/Staff/Guests Present:**

Robert Masters, VP for Academic Affairs  
 Jim Spangler, VP for Business Affairs  
 Brenda Krumm, Dean of Continuing Education  
 Brett Bright, Dean of Student Services/Registrar  
 Mark Eldridge, Dean of Ottawa campus  
 Charles Babb, Faculty  
 Randy Kettler, Director of CAVE  
 Sarah Smith, Clerical  
 Sara Harris, Faculty  
 Larry Anderson, Faculty  
 Dean Dillard, Faculty  
 Jason Graf, Faculty  
 Ben Smith, TS Director  
 Cris Bacon, Assistant Registrar  
 Karen Gilpin, Director of Nursing  
 Laura Bridges, Financial Aid Specialist  
 Bill Underwood, TRIO Director  
 Jim Carlson, Faculty  
 Paul Smith, Maintenance Supervisor  
 Tonya Bell, Director/Enrollment Mgt. & Marketing  
 Kent Pringle, Board Attorney  
 Terri Dale, Board Clerk  
 Matt Clark, KKOY Radio

Mr. Watkins called the meeting to order at 7:00 p.m. in room 209 in the Student Union.

**Public Comment:** Brenda Krumm addressed the Board regarding the presidential search. She urged the board to re-open the search and to re-advertise the position. She also distributed a letter signed by some members of the presidential search committee expressing their concerns about the potential action of the Board of Trustees regarding hiring the next president of NCCC.

Jim Carlson, speaking as an individual member of the presidential search committee, stated that the first applications for the president's position were received in March of 2002, and that there was too much time between the application deadline and actually offering the position to the successful applicant. He urged the Board to re-advertise the position and stated that applicants in the current pool could reapply for the position if they were still interested.

**Approval of the Agenda:** Mr. Watkins asked to amend the agenda by adding as 8A-Personnel. Upon a motion by Dr. Peaster and seconded by Mrs. Mih, the agenda was approved as amended. Motion passed.

**Consent Agenda:** Mrs. Mih asked to pull the personnel items from the consent agenda. Upon a motion by Dr. Peaster and seconded by Mr. Peter, the following items were approved: minutes from July 11, 2002 and July 29, 2002; and claims for disbursement. Contracts were renewed for TRIO personnel including Bill Underwood, Kelli Wallace, Rita Drybread, Kim Vanatta, Cindy Neville, Marie Moore, Corey Taylor, Michael Rose, Shelly Miner and Robyn Pervin. Motion passed.

Mrs. Mih asked if there were not candidates available with Master's degrees for the position of computer technology instructor. There were no comments. Upon a motion by Mrs. Mih and seconded by Dr. Peaster, the Board approved the employment of Anjanette Ladd as half-time paraprofessional and John Burris as computer technology instructor, both positions are funded by the Carl Perkins grant. Also approved the employment of Rebecca Thuillez as assistant registrar, Nicholas Bushell as assistant soccer coach/RA, Mary Pinkowski as women's basketball assistant coach/RA, and Kentaro Suzuki as assistant athletic trainer/RA. Motion passed.

**Faculty Senate Report:** Jim Carlson, faculty senate president, stated that the faculty would be meeting in September and expected to have some issues to be discussed with the Board. He also thanked the Board for providing a podium for speakers.

**Vice President of Business Affairs Report:** Jim Spangler, vice president of business affairs, reported that the maintenance department was busy getting ready for school to start, that the bookstore was now self-supporting and attributed the turn-around in that department to the current bookstore manager. He also stated that the former food service company had vacated the cafeteria/kitchen area and that Great Western was in the process of moving in.

**Vice President of Academic and Student Affairs:** Robert Masters, vice president of academic and student affairs, reported that the Carl Perkins grant application had been submitted for \$95,000 and that the college had received \$105,000. Carl Perkins grants are funded on performance and Dr. Masters thanked Sherry Ewart for her work on the project. He also reported that a grant for a service learning resource center submitted by Sara Harris was funded for \$1,100, and that the Upward Bound grant was funded for \$230,000 for next year. Dr. Masters distributed a handout regarding key elements to successful trusteeship.

**Senior Citizen Scholarship Report:** Jim Spangler stated that the dollar amount spent on senior citizen scholarships was requested at one of the spring board meetings. After reviewing the information he recommended that the board leave the senior citizen scholarship program as it currently operates.

**2002-2003 Budget:** Mr. Spangler stated that there were basically no changes in the proposed budget that he had distributed earlier. Mr. Watkins asked if there was any interest in increasing the mill levy beyond the proposed budget. Mr. Peter stated that he would prefer to look at a capital out resolution to fund general maintenance on campus. Mr. Berthot agreed and stated that a capital outlay resolution would give Neosho County residents a chance to voice their opinion. Mr. Watkins asked about strategic planning and stated that the proposed budget would fund only essential expenditures. He also added that not following through with the strategic plan was a concern of the visiting team from North Central. Mr. Spangler stated that to increase the budget 100K would increase the mill by approximately 1.93. Mr. Peter stated that he would like to pursue the capital outlay tax and make the public aware of how those dollars could/would be used. Upon a motion by Mr. Peter and seconded by Dr. Peaster, the board approved the 2002-2003 budget for publication and set the budget hearing for August 22, 2002 at 7:00 p.m. Motion passed.

**Employee/Employer Negotiations:** Heard from Jim Carlson that the NCCCPEA had ratified the 2002-2003 Negotiated Agreement. Upon a motion by Mr. Peter and seconded by Mr. Berthot, the board approved the 2002-2003 Negotiated Agreement. Motion passed. Mr. Peter stated that he had served as the Board's representative for negotiations twice and that the negotiation sessions were extremely amicable and thanked members of the PEA team, Kevin Berthot, and Jim Spangler

for their work on negotiations.

**Executive Session-Non-Elected Personnel:** Upon a motion by Dr. Peaster and seconded by Mr. Peter, the board entered executive session for 15 minutes to discuss personnel issues that if discussed in open session might violate the individuals right to privacy and to include the board attorney. Motion passed. The Board entered executive session at 8:00 p.m.

The Board returned to open session at 8:15 p.m.

Mr. Watkins called for a 5-minute break at 8:15 p.m.

The Board returned to open session at 8:20 p.m.

Upon a motion by Mr. Peter and seconded by Dr. Peaster, the board voted to re-open the presidential search and to readvertise the position two times in the Chronicle of Higher Education with the closing date for applications to be received one month after the first publication. Motion passed.

Mr. Watkins thanked members of the search team for their time and work serving on the search committee. He stated that he would be naming a new search committee shortly.

**Personnel:** Upon a motion by Mr. Peter and seconded by Dr. Peaster, the Board approved employment of Corey Taylor as Upward Bound Program Coordinator/Educational Specialist, Donna Moore as part-time night clerk at Ottawa, and Deanna King as nursing instructor. The Board also approved issuing supplemental contracts to Kay Stratton and Connie Morris to job-share the international student coordinator duties, and a supplemental contract to Micca Folks to perform additional duties as coordinator for Outreach, High School Concurrent Enrollment, and Customized Training for Business and Industry at the Ottawa Campus. Motion passed.

**Nucentrix Payment Proposal:** There was an explanation of the original contract with Rural Vision and discussion about other options. Upon a motion by Dr. Peaster and seconded by Mrs. Mih, the Board approved the deferred payment proposal with Nucentrix but limited the time for deferred payments to two years. Motion passed.

**Non-Faculty Contracts:** Upon a motion by Mr. Peter and seconded by Mr. Berthot, the board approved increasing the fringe benefit amount to \$330 per month for all full-time employees and \$165 per month for all permanent part-time employees not included in the NCCCPEA. Motion passed. Mr. Watkins thanked the non-faculty personnel for their patience in the matter.

**Bids: Internet Service for Residence Hall:** Ben Smith, director of technology services, explained the bids and answered questions. Upon a motion by Dr. Peaster and seconded by Mr. Peter, the board approved the bid from TerraWorld to provide Internet services in Bideau Hall and approved a charge of \$75 per student, per semester to students using the service. Motion passed.

**Food Service Contract Approval:** Mr. Spangler explained that there were some minor changes to the food service contract with Great Western. Upon a motion by Dr. Peaster and seconded by Mr. Peter, the Board authorized Jim Spangler to sign the food service contract with Great Western when final revisions were completed. Motion passed.

**Campus Software Agreement:** Ben Smith explained that Microsoft had revised the contract. Upon a motion by Mrs. Mih and seconded by Mr. Peter, the board approved the Campus Software Agreement. Motion passed.

Upon a motion by Dr. Peaster and seconded by Mr. Berthot, the meeting adjourned at 8:55 p.m.

