

NCCC Board

Neosho County Community College Board of Trustees

REGULAR MEETING

July 11, 2002

Members Present:

Kevin Berthot
Mariam Mih, Vice Chair
David Peter
Robert Thomen
Mark Watkins

Member Absent:

Michael Peaster

Administrators/Staff/Guests Present:

Robert Masters, Interim President/VP Academic Affairs
Jim Spangler, Vice President Business Affairs
Brenda Krumm, Dean of Continuing Education
Brett Bright, Dean of Students/Registrar
Laura Bridges, Financial Aid Specialist
LuAnn Hauser, Clerical
Karen Gilpin, Director of Nursing
Sara Harris, Faculty
Sherry Ewart, Division Chair/Bus & Technology
Mark Eldridge, Dean of Ottawa Campus
Tonya Bell, Director of Public Relations
Jim Carlson, Faculty
Kent Pringle, Board Attorney
Terri Dale, Board Clerk
Emily Yeap, Chanute Tribune

Mrs. Mih called the meeting to order at 7:00 p.m. in room 209 in the Student Union.

Public Comment: There were no speakers.

Approval of the Agenda: The agenda was amended to include as 9B-resignation and 9C-personnel. Upon a motion by Mr. Peter and seconded by Mr. Berthot, the agenda was approved as amended. Motion passed.

Board Reorganization: Mrs. Mih asked for nominations for the position of chair of the Board. Upon a motion by Mr. Peter and seconded by Dr. Thomen, Mark Watkins was nominated to serve as chair. There were no other nominations. Mr. Peter moved that nominations cease and that Mr. Watkins be elected by acclamation. Dr. Thomen seconded the motion. Motion passed.

Mr. Watkins assumed his position as chair and asked for nominations for the position of vice chair. Upon a motion by Mr. Peter and seconded by Dr. Thomen, Mariam Mih was nominated. There were no other nominations. Upon a motion by Mr. Peter and seconded by Dr. Thomen, nominations ceased and Mrs. Mih was elected by acclamation. Motion passed.

Upon a motion by Mr. Peter and seconded by Dr. Thomen, Jim Spangler was appointed as board treasurer. Motion passed.

Upon a motion by Dr. Thomen and seconded by Mr. Peter, Terri Dale was appointed as board clerk. Motion passed.

Upon a motion by Mr. Peter and seconded by Dr. Thomen, Kent Pringle was appointed board

attorney. Motion passed.

It was the consensus of the Board to continue to hold official monthly meetings on the second Thursday of each month, starting at 7:00 p.m. in room 209 in the Student Union.

Other appointments included Mark Watkins as KACCT representative, Mariam Mih and Robert Thomen as Foundation representatives, Mariam Mih as strategic planning committee representative and Dave Peter and Kevin Berthot as Board negotiators.

Consent Agenda: Upon a motion by Mr. Peter and seconded by Mrs. Mih, consent agenda items were approved including the minutes from June 13, 2002 and June 24, 2002 and claims for disbursement. Motion passed.

Faculty Senate Report: Jim Carlson, faculty senate president, told the Board that faculty members were ready to assist with developing the budget, stating that the more faculty involved in the process the better the outcome. He added that two-way trust was needed.

Vice President of Business Affairs Report: Jim Spangler, vice president of business affairs, reported that the new food service provider intended to keep the current manager and that the new contract with Great Western was in the mail, he continued that he would forward the contract to Mr. Pringle to review when it was received. He also reported that the maintenance department is removing tile and repainting the theatre dressing room in Sanders Hall and that they had finished construction of a security office in the Bideau Residence Hall. Mr. Spangler stated that he anticipates the June 30 account balances to be in the back when all invoices are received.

Vice President of Academic and Student Affairs Report: Dr. Masters, vice president of academic and student affairs, prefaced his comments to be in the spirit of cooperation and stated that on January 23, 2001 the Board encouraged the formation of a faculty senate. At the February 8, 2001 meeting, the Board directed the faculty senate president to share his/her report with the academic vice president prior to the Board meeting. Dr. Masters stated that this had not been occurring and asked the Board to again issue that directive in an effort to improve trust and prevent surprises at Board meetings. Dr. Masters reported that the LPN Pinning would be held in the Rowland Building on Saturday, July 13 starting at 1:00 p.m., and that his office had received a phone call from Senator Sam Brownback's office congratulating the college on the renewal of the Talent Search grant.

Dr. Masters thanked the Board for the opportunity to serve as interim president and presented each member with a book. The Board thanked Dr. Masters for serving as interim president.

North Central Draft Report: The draft report from the evaluation team for the North Central accreditation visit was not received as expected. The Board asked that Dr. Masters, Dean Dillard and Jim Carlson review the report for factual errors in the absence of a president and respond to the evaluation team chair.

Budget Update: Mr. Spangler stated that the county clerk is still working on the assessed valuation for the county. He stated that the information should be available by the end of the week. Mr. Spangler reported that he has already identified \$250,000 in budget reductions and asked the Board to consider holding a special Board meeting to review the preliminary budget.

Mr. Berthot stated that he would like the opportunity to review the working budget and to be more involved in the development of the budget and asked that a special meeting be held the week of July 22. Mr. Spangler stated that Mr. Berthot and Mrs. Mih were welcome to assist with the budget but asked that the special meeting be held the following week of July 29.

A special meeting was scheduled for July 29, 2002 starting at 7:00 p.m.

Presidential Search Update: Mr. Watkins read a letter from Dr. Thomas Quinn declining the position of president.

Executive Session-Non Elected Personnel: Upon a motion by Mrs. Mih and seconded by Mr. Berthot, the Board entered executive session for 15 minutes to discuss personnel issues that if discussed in open session might violate the individuals right to privacy and to include the Board attorney. Motion passed. The Board entered executive session at 7:40 p.m.

The Board returned to open session at 7:55 p.m.

Upon a motion by Mrs. Mih and seconded by Mr. Berthot, the Board returned to executive session for 10 minutes to continue discussion of personnel issues and to include the Board attorney. Motion passed. The Board entered executive session at 7:56 p.m.

The Board returned to open session at 8:06 p.m.

Upon a motion by Mr. Peter and seconded by Mrs. Mih, the Board asked that the president's search committee submit two additional names from the applicant pool for the Board to consider at the July 29 special meeting. Motion passed.

Executive Session-Negotiations: Upon a motion by Mr. Peter and seconded by Mrs. Mih, the Board entered executive session for 10 minutes to discuss employer-employee negotiations and to include both vice presidents and the Board attorney. Motion passed. The Board entered executive session at 8:11 p.m.

The Board returned to open session at 8:21 p.m.

Dr. Masters introduced Brett Bright, dean of student services/registrar, who will officially begin his duties on Monday, July 15.

Reorganization of Public Relations/Enrollment Management: Dr. Masters asked the Board to approve combining Tonya Bell's current position of director of public relations and the position of director of enrollment management which is vacant and to appoint Tonya Bell to the position. He stated it would save money and that other institutions he had worked at had similar positions. The new position would be called director of enrollment management/marketing with an annual salary of \$31,000, and would report to the dean of student services/registrar and supervise the two admissions counselors. Upon a motion by Dr. Thomen and seconded by Mr. Peter, the Board approved combining/renaming the positions. Motion passed.

Resignations: Upon a motion by Mr. Berthot and seconded by Mrs. Mih, the Board accepted the resignation of Michele Goar, admissions counselor. Motion passed.

Personnel: Upon a motion by Mrs. Mih and seconded by Mr. Peter, the Board approved the employment of Maranda Collins as academic advisor under the Upward Bound grant, Eric Hudgens as assistant track/cross country coach/resident hall assistant, Elena Mena as assistant women's wrestling coach/resident hall assistant, and Richard Fergola as assistant men's wrestling coach/resident hall assistant. Motion passed.

Meeting adjourned at 8:35 p.m.

