

NCCC Board

Neosho County Community College Board of Trustees

REGULAR MEETING

June 13, 2002

Members Present:

Kevin Berthot
Mariam Mih, Vice Chair
Michael Peaster, Chair
David Peter
Robert Thomen
Mark Watkins

Administrators/Staff/Guests Present:

Robert Masters, Interim President/VP Academic Affairs
Jim Spangler, Vice President Business Affairs
Brenda Krumm, Dean of Continuing Education
Larry Anderson, Faculty
Brad Wilkinson, Division Chair-Liberal Arts
Mark Eldridge, Dean-Ottawa Campus
Noretta Lawrence, Technology Services
Randy Kettler, Director CAVE
Ben Smith, Technology Services Director
Paul Smith, Maintenance Supervisor
Sara Smith, Clerical
Sara Harris, Faculty
Ann Neff,
Tonya Bell, Public Relations Director
DeWayne Dotson, Faculty
Jim Carlson, Faculty
Laura Bridges, Financial Aid Specialist
Rob Krumm, Great Western Dining
Lois Carlson, Guest
Emily Yeap, Chanute Tribune
Kent Pringle, Board Attorney
Terri Dale, Board Clerk

Dr. Peaster called the meeting to order at 7:00 p.m. in room 209 in the Student Union.

Public Comment: DeWayne Dotson, business instructor and international student coordinator at the Ottawa campus addressed the Board regarding items that were discussed at the Strategic Planning/Board retreat held in May. He outlined his duties as international student coordinator, revenue generated from international students, agreements with other institutions regarding international students and class numbers of the business programs taught at Ottawa. He also told the Board that he serves as interim dean at the Ottawa campus when needed. He asked the Board to consider the information he had presented before making a decision about discontinuing the international program or the business program at Ottawa.

Approval of the Agenda: Dr. Masters asked to amend the agenda under new business, changing 8B-executive session to 8D; adding 8B-resignations, and 8C-personnel. Upon a motion by Mr. Peter and seconded by Mr. Watkins, the agenda was approved as amended. Motion passed.

Consent Agenda: Mrs. Mih asked to pull item E-Additional Duty Assignments for discussion. Upon a motion by Mr. Watkins and seconded by Mrs. Mih, consent agenda items were approved including the minutes from May 9, 2002, claims for disbursement, and the resignations of Jeff

Pohl, Roderick Pierce, Roger Murphy, and Chris Zepeda, from their positions as assistant coaches/resident hall assistants. Thomas Duran, Upward Bound program coordinator, also resigned. Motion passed.

Additional Duty Assignments: Mrs. Mih noted that several resident hall assistants had resigned and asked if Terry Pack and Kinshasa Garrett would be the only employees supervising the dorm. Dr. Masters replied that Mr. Pack and Ms. Garrett had volunteered for the extra duty assignments and that 8-10 assistant coach/resident hall assistant positions would be filled. Upon a motion by Mrs. Mih and seconded by Mr. Berthot, the Board approved Dr. Masters recommendation to appoint Terry Pack as residence hall and wellness center manager in exchange for room and board beginning June 1, 2002 through May 31, 2003; and to appoint Kinshasa Garrett duties of coordinator of student life in exchange for room and board beginning June 1, 2002 through May 31, 2003. Motion passed with Mr. Watkins voting no.

Faculty Senate Report: Jim Carlson, faculty senate president, reported that since the end of the semester the faculty senate had not met. He repeated that the faculty senate budget committee was willing and able to help with developing the budget for the next fiscal year. He also stated that one of the things happening is that the business department is moving from Sanders hall to the Rowland building. He said he was aware of it and had talked with the business people but that not all of the other people involved were aware of the decision. The move falls under one of the goals of the strategic plan, goal 4-facilities. He said it had been indicated that the strategic planning committee had not approved or discussed the ramifications of the move.

Dean of Continuing Education Report: Brenda Krumm, dean of continuing education, reported that the 5th Annual Kids College would be held June 17-20 and that there are 57 students pre-enrolled. She also reported that the Adult Basic Education program had received the third highest score for quality points in the state and commended Randy Kettler and Krista Clay for their work in the program. The ABE grant has increased from approximately \$24,000 to \$113,000 in the last three-four years. She stressed that the award of \$113,000 was a preliminary figure and would depend on the state fully funding the grants. Ms. Krumm also reported that the summer music program was full with 40 students enrolled.

Vice President of Business Affairs: Jim Spangler, vice president of business affairs, stated that about fifty feet of rusty pipe in the ceiling of Sanders Hall had been replaced and that the John Deere mower was being repaired.

Vice President of Academic Affairs/Interim President Report: Robert Masters, vice president of academic affairs and interim president, responded to the remarks made by Mr. Carlson regarding the business department moving to the Rowland Building. Dr. Masters said he had received a written proposal and that he was told that it came from the majority of the business faculty. He stated he had shared the information with the person in charge of goal 4 of the strategic plan, which was the facilities committee. He further stated that he thought he had approval from all aspects and that he had visited with Sara Harris and Jim Carlson in person regarding the proposal. He said he was befuddled by Mr. Carlson's report.

Dr. Masters reported that he would attend the KACCT/COP retreat June 23-24 at Allen County Community College and the KCIA meeting June 26-27 in Topeka. He also reported that the cheer/dance team had been in Dodge City serving as ambassadors for the Moving Wall activity, a simulation of the Vietnam War Memorial in Washington, DC, and that the nursing department had a pass rate of 94%.

Food Service Bids: Jim Spangler distributed a spreadsheet comparing the bids received to provide food service for the college. Mrs. Mih asked about the possibility of the college operating the food service. Mr. Spangler explained that at this time there was not enough information regarding privatizing the food service, he noted that only one other community college in the state operated their own food service. Mr. Berthot agreed that at the present time it would not be a good

idea, but stated that he had talked with the manager of a local restaurant and that there was money to be made if the college opted to operate the food service. Mr. Spangler stated that the contract would be for five years but that either party could terminate the contract with sixty days notice. Upon a motion by Dr. Thomen and seconded by Mr. Peter, the board accepted the bid with option B from Great Western Dining. Motion passed with Mrs. Mih voting no. Mr. Berthot and Mrs. Mih urged the administration to look into the option of privatizing the food service operation.

14th Street Property Bids: Mr. Spangler reported that he had informed the bidders on the 14th Street property that all bids had been rejected. He asked the Board what their wishes were regarding the property. Mr. Berthot stated that he would like to have sealed bids submitted and opened at a stated time and date in the future.

No Funds Warrants/Budget Update: Mr. Spangler reported that the application for no funds warrants had been approved. He also reported that he had received information from the state that the college would be receiving approximately \$161,000 less than expected. He stated that either taxes would have to be increased or programs eliminated or a combination of both for the next fiscal year. He also stated that he intended to utilize the faculty senate budget committee in developing the budget.

Employee Turnover Survey Update: Mr. Spangler stated that the ad hoc employee turnover committee had conducted a follow-up survey on the meaning of "work environment" and that it would take some time to study the responses and make a recommendation to the Board.

Dr. Peaster called for a 10-minute break at 8:27 p.m. The meeting resumed at 8:37 p.m. with Mrs. Mih, vice chair presiding. Dr. Peaster had to return to the hospital for an emergency.

Internet Provider Bids: Ben Smith, Technology Services director, presented information on the specifications and bids for the internet provider and answered questions. He stated that we are currently operating without an agreement with our current provider and recommended the bid from TerraWorld. Mr. Berthot asked for more information on access to the dormitories before making a decision. Mr. Smith stated that they would pursue Ethernet based broadband access to the dormitories under a separate agreement. Upon a motion by Dr. Thomen and seconded by Mr. Peter, the Board accepted the bid from TerraWorld. Motion passed.

Resignations: Upon a motion by Mr. Peter and seconded by Mr. Berthot, the Board accepted the resignations of Penny Galemore, assistant registrar; Bill Slempp, part-time custodian at Ottawa; Gwyn Dehn, part-time evening clerk at Ottawa; and Melinda Hoffman, part-time day clerk at Ottawa. Motion passed.

Personnel-Interim TRIO Director: Dr. Masters explained that Dr. Bill Underwood had been ill and asked the Board to appoint Kelly Uttley-Wallace as interim director for the TRIO grants. Upon a motion by Mr. Peter and seconded by Mr. Watkins, the Board approved the appointment. Motion passed.

Executive Session-Negotiations: Upon a motion by Mr. Berthot and seconded by Mr. Peter, the Board entered executive session for 15 minutes to discuss matters relating to employer-employee negotiations and to include the Interim President, Vice President of Business Affairs and board attorney. Motion passed. The Board entered executive session at 9:10 p.m.

The Board returned to open session at 9:25 p.m.

Upon a motion by Mr. Berthot and seconded by Mr. Peter, the Board returned to executive session for 15 minutes to continue discussion of matters relating to employer-employee negotiations and to include the Interim President, Vice President of Business Affairs and board attorney. Motion passed. The Board entered executive session at 9:25 p.m.

The Board returned to open session at 9:40 p.m.

Upon a motion by Mr. Berthot and seconded by Mr. Peter, the Board returned to executive session for 10 minutes to continue discussion of matters relating to employer-employee negotiations and to include the Interim President, Vice President of Business Affairs and board attorney. Motion passed. The Board entered executive session at 9:40 p.m.

The Board returned to open session at 9:50 p.m.

Meeting adjourned at 9:51 p.m.

