

NCCC Board

Neosho County Community College Board of Trustees

REGULAR MEETING

May 9, 2002

Members Present:

Kevin Berthot
 Mariam Mih, Vice Chair
 Michael Peaster, Chair
 Robert Thomen
 Mark Watkins

Member Absent:

David Peter

Administrators/Staff/Guests Present:

Robert Masters, Interim President/VP Acad. Affairs
 Jim Spangler, VP Business Affairs
 Brenda Krumm, Dean Continuing Education
 Mary Bulk, Bookstore Manager
 Sarah Smith, Clerical
 Charlotte Martin, Director of Development/AD
 Paul Smith, Maintenance Supervisor
 Larry Anderson, Faculty
 Jim Carlson, Faculty
 Dean Dillard, Faculty
 Tonya Bell, Public Relations Director
 Sherry Ewart, Division Chair-Business/Technology
 Karen Gilpin, Nursing Director
 Kent Pringle, Board Attorney
 Terri Dale, Board Clerk
 Emily Yeap, Chanute Tribune

Dr. Peaster called the meeting to order at 7:00 p.m. in room 209 in the Student Union.

Public Comment: There were no speakers.

Approval of the Agenda: Dr. Masters asked to amend the agenda by adding executive session for negotiations. Upon a motion by Mr. Watkins and seconded by Mr. Berthot, the agenda was approved as amended. Motion passed.

Consent Agenda: Upon a motion by Dr. Thomen and seconded by Mr. Watkins, consent agenda items were approved including the minutes from April 9, 2002 and April 24, 2002; and claims for disbursement. Motion passed.

Faculty Senate Report: Jim Carlson, president of the faculty senate, reported that the faculty senate had met on April 25, 2002. He thanked the board for appointing faculty members to the budget committee and reported that Dr. Masters had stated that the faculty senate would be more active next year in the budgeting process.

NCA Evaluation Report: Dean Dillard, Self-Study Coordinator, reported that the accreditation by the Higher Learning Commission of the North Central Association had taken place earlier in the week. He distributed the list of strengths and challenges noted by the team and the team's recommendation for NCCC's statement of affiliation status. He noted that since the next accreditation visit was scheduled in five years, the report would automatically be sent to a review committee. Representatives from the college will travel to Chicago to appear before the review committee and answer questions or make appeal. The review committee can make changes to the evaluation team's report. If the review committee cannot reach unanimous agreement of their findings, the report will be forwarded to an Institutional Actions Council for review. If the review committee agrees with the report then it will be forwarded to the Board of Trustees of the Higher Learning Commission for validation. Mr. Watkins thanked Mr. Dillard for his work in writing the self-study report.

Vice President of Business Affairs Report: Jim Spangler, vice president of business affairs, reported that maintenance was busy preparing for graduation on Saturday, and that he had placed the advertisement soliciting bids on the 14th Street property. He stated that \$5,000 or 10% of the bid (whichever was smaller) was required with the sealed bid and that the closing date would be within 30 days of notification of the successful bidder. He continued that if the board did not object, he would review the bids, determine the best offer, and proceed with a contract, which would be contingent upon Board approval. The Board authorized him to proceed.

Vice President of Academic and Student Affairs Report: Robert Masters, vice president of academic and student affairs, stated that the noise in the cafeteria was a result of international students preparing an international dinner for their host families and he invited board members to attend following the meeting.

Interim President's Report: Dr. Masters, as interim president, reported that Phil Jarred, Diehl, Danwart, Bolton, Jarred & Bledsoe, would be on campus on May 15 to verify cash balances in cooperation with the business office, and that the hearing on the no-fund warrants would be May 28, 2002 in Topeka.

Engineering Technology Program Review: Sherry Ewart, division chair for business and technology, answered questions and clarified items regarding the engineering technology program. Following discussion of the program, a motion was made by Mr. Berthot and seconded by Dr. Thomen, to restructure the program as discussed and to review the program in six months. Motion passed.

Budget Update: Mr. Spangler updated the Board on expenditures and revenues to date and announced that the campus would go to a four day, 10-hour work week during the summer to cut energy costs and that classes scheduled for Friday would be moved to the Rowland Building.

Employee Turnover Report: Jim Spangler stated that the ad hoc committee on

employee turnover had met, reviewed the results of the first survey, and would be conducting a follow-up survey regarding what employees regard as their “work environment.”

Executive Session-Negotiations: Upon a motion by Dr. Thomen and seconded by Mr. Berthot, the board entered executive session for ten minutes to discuss employee-employer negotiations and to include the president, vice president of business affairs and the board attorney. Motion passed. The board entered executive session at 8:00 p.m.

The board returned to open session at 8:10 p.m.

Meeting adjourned.
