

NCCC Board

Neosho County Community College Board of Trustees

SPECIAL MEETING

April 25, 2002

Members Present:

Kevin Berthot
President
Business Affairs
Dean of Cont. Education
Greve, Dean of Students/Registrar
Sarah Smith, Clerical
Charlotte Martin, Director/Development/AD
LuAnn Hauser, Clerical
Maintenance Supervisor

Faculty
Ewart, Division Chair
Coordinator
Specialist

Chanute Tribune
Attorney

Administrators/Staff/Guests Present:

Robert Masters, Interim
Mariam Mih, Vice Chair
Michael Peaster, Chair
David Peter
Robert Thomen
Mark Watkins
Paul Smith,
Larry Anderson, Faculty
Jim Carlson,
Sherry
Tracy Rhine, Allied Health
Laura Bridges, Financial Aid
Noretta Lawrence, Tech Services
Susan Weisenberger, Library Director
Jennifer Deal, Financial Aid Director
Kinshasa Garrett, Cheer/Dance Coach
Tonya Bell, Public Relations Director
Karen Gilpin, Nursing Director
Sarah Harris, Faculty
Emily Yeap,
Kent Pringle, Board
Terri Dale, Board Clerk
Debbie Tate, KKOY Radio

Dr. Peaster called the meeting to order at 7:10 p.m. in room 209 in the Student Union.

Approval of the Agenda: Mrs. Mih ask to add as 4-B Strategic Planning Committee/Board work session. Upon a motion by Mr. Peter and seconded by Dr. Thomen, the agenda was approved as amended. Motion passed.

Budgeting: Dr. Masters addressed the Board stating his first action as interim president was to look at the financial situation of the college. After receiving details from the vice president of business affairs he was surprised to learn that the college could be \$300,000 short as of June 30, 2002. He stated he had implemented a campus-wide freeze on non-essential purchases and had held numerous meetings with different groups on campus to explain the situation. Dr. Masters turned the floor over to Mr. Spangler, vice president of business affairs.

Mr. Spangler distributed handouts and explained that six of the last eight years expenditures were greater than revenue, resulting in an estimated \$300,000 shortfall for the period ending June 30, 2002. He told the Board that a spending freeze had been implemented earlier in April and that he anticipates that the shortfall may be cut by approximately \$100,000 by June 30. Contributing factors to the budget short fall include a projected \$50,000 carryover from June 30, 2001, projected enrollment increases that did not materialize, and lower interest rates on certificates of deposit.

There was discussion on ways to cut additional money this year and included going to a four-day work week, furloughing employees, selling stocks associated with the library, selling the property on 14th Street, reduction in non-faculty, un-extending contracts, reducing supplemental contracts, percentage reduction in administrators, moving summer classes to one building, holding summer camps, and asking the Foundation for assistance.

After discussing various options to cut expenses the Board voted to apply for no-fund warrants from the Kansas Board of Tax Appeals in an amount to be determined but close to the \$200,000 range. The no-fund warrants would be paid back through the county mil levy in 2003. The motion was made by Mr. Peter and seconded by Mr. Berthot.

The Board also voted to solicit sealed bids for the property located on 14th Street.

Dr. Masters informed the Board that he had been contacted by Dr. Cecilia Lopez, the college's liaison with the High Learning Commission, regarding the accreditation visit. He reported that an outside entity had contacted the Higher Learning Commission regarding the current budget situation at the college and about the membership of the evaluation team. Dr. Lopez asked Dr. Masters if the college would like to postpone the accreditation visit. It was the recommendation of the president and the consensus of the Board that the accreditation visit take place as scheduled.

Strategic Planning/Board Work Session: Mrs. Mih stated that the strategic planning committee had requested a work session with the Board on either May 18 or May 20. The joint meeting was scheduled for May 20, 2002 from 6:00 p.m. to 9:00 p.m.

Meeting adjourned.
