

NCCC Board

Neosho County Community College Board of Trustees

REGULAR MEETING

April 9, 2002

Members Present:

Kevin Berthot
 Mariam Mih, Vice Chair
 Affairs
 of Cont. Education
 Dean of Students/Registrar
 Smith, Clerical
 Charlotte Martin, Director/Development
 Hauser, Clerical
 Paul Smith, Maintenance Supervisor
 Anderson, Faculty
 Jim Carlson, Faculty
 Steve Moffitt, Student

Administrators/Staff/Guests Present:

Robert Masters, Interim President
 Jim Spangler, VP of Business
 Brenda Krumm, Dean
 Debbie Greve,
 Sarah
 LuAnn
 Larry
 John Taylor, Asst. Wrestling Coach
 Sherry Ewart, Division Chair
 Evalen Harwood, Student
 Charles Babb,
 Laura
 Mark Eldridge,
 Linda Jones,
 Mark Bulk,
 Cindy Neville, STARS
 Roger Murphy,
 Karen Gilpin, Nursing Director
 Sarah Harris, Faculty
 John Jackson,
 Kent
 Terri Dale, Board Clerk
 Duane Schrag,

Faculty
 Bridges, Financial Aid Spec.
 Dean/Ottawa
 Faculty
 Bookstore Manager

Asst. Coach

Chartwells
 Pringle, Board Attorney

Chanute Tribune

Dr. Peaster called the meeting to order at 7:00 p.m. in room 209 in the Student Union.

Public Comment: There were no speakers.

Approval of the Agenda: Dr. Masters asked to amend the agenda by adding as 6A-Faculty Senate Report and moving the other reports down accordingly, and 8D-Fee Proposal. Upon a motion by Mr. Peter and seconded by Mrs. Mih, the agenda was approved as amended. Motion passed.

Consent Agenda: Mrs. Mih asked to pull item F-Board Policy Revision: Governance for discussion. Upon a motion by Mr. Peter and seconded by Dr. Thomen, the following consent agenda items were approved. The minutes from March 14, 2002; claims for disbursement; the resignation of Gerald Sneeringer, instructor, and Debbie Greve, dean of student services/registrar; the employment of Christine Bacon as assistant registrar, and Edith Godinez as student services secretary. The position of director of student life was increased to a full-time position and Charlotte Martin was appointed director of athletics at an additional \$5,000 per year. This appointment will be reviewed in one year. Motion passed.

Board Policy Revision-Governance: Mrs. Mih distributed a revised policy on governance and asked the Board to consider it. Upon a motion by Mrs. Mih and seconded by Dr. Thomen, the board approved the proposed policy on governance as presented by Mrs. Mih. Motion passed. (A copy of the policy is attached.)

Faculty Senate Report: Jim Carlson, faculty senate president, stated that he and Dean Dillard had attended the North Central Conference in Chicago and that as a member of the public relations task force he felt communications were getting better.

Vice President of Business Affairs Report: Jim Spangler, vice president of business affairs, reported that the audit was complete and would be presented later in the meeting; that to date 23 applications for the president's position had been received, five of those incomplete; and that there were obsolete chemicals that need to be disposed of and that the only bid he had received was for \$4,400. He asked and received authorization from the Board to accept the lowest bid for disposing the chemicals.

Vice President of Academic Affairs Report: Robert Masters, vice president of academic affairs, introduced Mark Eldridge, dean of the Ottawa campus, and stated that all program reviews were complete and would be reviewed by the strategic planning committee and then forwarded to the Board. Dr. Masters introduced Charles Babb and Sara Harris, representing Phi Theta Kappa, for a report. Mr. Babb reported that the academic excellence team had competed at three tournaments and would be competing at the state tournament to be held at Cowley County Community College later in the month. He also reported that the PTK chapter had received the 5-Star award and presented the plaque to chapter president Tracy Jones. Certificates of recognition were also presented to Steven Moffitt and Ben Bussard for representing NCCC in the PTK USA Today AACC Academic All American competition. Mr. Moffitt was also recognized for two articles published in the PTK literary journal.

President's Report: Dr. Masters, as interim president, announced that Mariam Mih had been selected as the 2002 Distinguished Alumnus and would be the commencement speaker as well, read correspondence from Dick Hedges, president of the Jayhawk Conference, stating that the investigation into service scholarships was complete and that the service scholarships seemed to be in order, reported an incident involving an assistant coach checking out a van and giving the keys to a student. The student was ticketed for speeding and no driver's license. The student and vehicle had to be picked up. Dr. Masters assured the Board that both the assistant coach and the student had been reprimanded. He also read a note from Ed Bideau thanking the Board for naming the new residence hall in honor of his late wife, Beverly, and reported that correspondence had been received from YFU-USA, stating that they intended to honor

the agreement for repayment of tuition and fees owed to the college under the Youth For Understanding program. Dr. Masters asked the Board if they wished to continue membership in Southeast Kansas, Inc., at a cost of \$500 per year. The Board agreed to drop the membership. Dr. Masters invited the Board to the Open House/Garage Sale to be held on campus on Saturday, April 13, 2002 starting at 9 a.m.

Women's Wrestling Program: The Board reviewed/discussed the women's wrestling program and agreed it had been successful, however, noted concerns about the distance traveled to compete and whether or not gasoline/vehicle costs were included in the overall costs of any of the athletic programs. The Board agreed to continue the program and to monitor costs associated with travel/mileage costs.

Executive Session-Non-Elected Personnel: Upon a motion by Mr. Watkins and seconded by Mr. Peter, the board entered executive session for ten minutes to discuss personnel issues of non-elected personnel which if discussed in open session might violate the individual's rights to privacy and to include the president and college attorney. Motion passed. The Board entered executive session at 7:35 p.m.

The Board returned to open session at 7:45 p.m.

Contract Renewal-Terry Pack: Upon a motion by Mr. Peter and seconded by Dr. Thomen, the Board approved renewing the contract for Terry Pack and recommended by the president. Motion passed.

Industrial Engineering Technology Program: Dr. Masters stated that since the March Board meeting when the Industrial Engineering Technology program review was presented to the Board, the review committee had met again and that board member Kevin Berthot had joined the group. Charles Babb, representing the review committee, thanked Mr. Berthot for his assistance in correcting, calculating and verifying numbers and figures used in the revised report. He continued that at the present time, the committee felt that it had fulfilled its obligations to the Board as outlined in the Institutional Effectiveness Plan, 2000-2005. The committee realized that the program has had difficulties in the past and that previous plans may not have been fully implemented. The committee believes that the best plan of action for all concerned given current restrictions is to evaluate the program as it now stands and therefore recommends that the Industrial Engineering Technology program be restricted as outlined in section 2 of the conclusion of the program review. Should the Board choose other options, the committee feels that it should be the duty of the program coordinator of industrial engineering technology to oversee the implementation of the Board's plan and that all further responses to the Board be the duty of the program coordinator. For the program to survive the program coordinator must become the program's primary advocate.

Mrs. Mih asked to hear what the advisory committee said about the recommendation and thinks that the program should be saved. Mrs. Mih moved to keep the industrial engineering technology program as it currently stands with no restructuring. Mr. Watkins asked if it was the consensus of the board not to continue the program as is. Mrs. Mih's motion died for lack of a second.

Dr. Peter moved to accept the recommendation on restructuring the program. Mr.

Watkins asked if the item could be tabled. Mr. Berthot stated he had a problem with restructuring and whether classes listed in the catalog would be available.

Mrs. Mih withdrew her motion. Dr. Thomen seconded the motion made by Mr. Peter. Mrs. Mih noted that there was a motion to table. Mr. Berthot said he had concerns with restructuring and the articulation agreement the college had with Pittsburg State University and whether certificates in the program would still be available.

Dr. Peaster repeated Mr. Peter's motion to accept the committee's recommendation to restructure the program. The motion did not pass with Mr. Watkins, Mrs. Mih, and Mr. Berthot voting no.

Mr. Berthot moved that the Industrial Engineering Technology program be added to next month's agenda as old business. Dr. Thomen seconded the motion, motion passed.

Dr. Peaster called for a ten-minute break. The meeting resumed at 8:30 p.m.

Audit Report: Phil Jarred, Diehl, Banwart, Bolton, Jarred & Bledsoe, Chartered, reviewed the audit report for the fiscal year ending June 30, 2001 and answered questions. A copy of the report is available in the business office.

Food Service Request For Proposals: Jim Spangler asked the Board for permission to mail the RFP for food service at the college. He stated that per the current contract with Chartwell's they had notified them in a timely fashion that they would be soliciting bids for food service pending approval of the Board. Upon a motion by Mr. Berthot and seconded by Mr. Peter, the Board approved the RFP as presented. Motion passed.

New Instructor Position-Ottawa: Dr. Masters reported that there was a need for additional nursing staff, which was sited in the NLN visit last month. Upon a motion by Mrs. Mih and seconded by Dr. Thomen, the Board approved the additional nursing staff position. Motion passed.

Fee Proposal: Upon a motion by Mr. Peter and seconded by Mr. Watkins, the Board approved the recommendation from the vice president of business affairs that high school students pay all the fees associated with their classes except the student union fee, or \$16 per credit hour and any appropriate class fees associated with their enrollment. Motion passed.

Meeting adjourned at 9:30 p.m.

BOARD OF TRUSTEES GOVERNANCE POLICY

Governing Style: In its governance, the Board will emphasize outward vision, encourage a variety of viewpoints, provide strategic leadership with collective decision-making, and remain proactive about the future success of the college.

More specifically, the Board will:

1. Direct, control and inspire the organization through the careful establishment of the broadest organization policies reflecting the Board's values and perspectives. The Board's major focus will be on results and their long-term impact.
2. Seek input from various sources including staff, students, faculty, employers, and other community members as necessary.
3. Make decisions, to the extent possible, on a consensus basis.

Monitor, evaluate and discuss the Board's process and performance regularly
