

NCCC Board

## Neosho County Community College Board of Trustees

### REGULAR MEETING

March 14, 2002

**Members Present:**

Kevin Berthot  
Mariam Mih, Vice Chair  
Michael Peaster, Chair  
David Peter  
Services/Registrar  
Robert Thomen  
Mark Watkins

**Administrators/Staff/Guests Present:**

Robert Masters, Interim President  
Jim Spangler, VP of Business Affairs  
Brenda Krumm, Dean of Cont. Education  
Debbie Greve, Dean of Student  
Steve Murry, Interim Athletic Director  
Jim Carlson, Faculty  
Larry Anderson, Faculty  
Sara Harris, Faculty  
Dean Dillard, Faculty  
Terry Pack, Faculty  
Sherry Ewart, Business/Tech Division Chair  
Ben Smith, Tech Services Director  
Charlotte Martin, Development Director  
Susan Weisenberger, Library Director  
LuAnn Hauser, Clerical  
Charles Babb, Faculty  
Paul Smith, Maintenance Supervisor

Karen Gilpin, Nursing Director

Gerald Sneeringer, Faculty

Sarah Smith, Clerical

Mary Bulk, Bookstore Manager

Kent Pringle, Board Attorney

Terri Dale, Board Clerk

Duane Schrag, Chanute Tribune

Dr. Peaster called the meeting to order at 7:00 p.m. in room 209 in the Student Union.

**Public Comments:** Charlotte Martin, director of development, distributed flyers regarding the Foundation Auction, scheduled for April 12, 2002 at the Chanute Country Club. Ms. Martin explained the format for the evening and how the proceeds from the auction would be used.

Terry Pack, men's wrestling coach, told the Board that the men had placed second at the national wrestling tournament, that the team had 14 Academic All-Americans, that John Taylor had been nominated for the National Assistant Coach of the Year award, and that he (Coach Pack) had been selected Division I Regional Coach of the Year.

**Approval of the Agenda:** Dr. Masters asked to amend the agenda by adding executive session-non elected personnel as item 7C, changing the current items C, D, and E to D, E, and F, and adding resignation as 7G, Foundation proposal as 7H and Board policy change as item 7I. Upon a motion by Mr. Peter and seconded by Mrs. Mih, the agenda was approved as amended. Motion passed.

**Consent Agenda:** Upon a motion by Mr. Watkins and seconded by Mr. Peter, consent agenda items were approved including the minutes from February 14, 2002 and February 25, 2002; claims for disbursement; the resignations of Lisa Last, assistant dean of enrollment management and Jarod Crowley, interim athletic trainer/golf coach. The Board approved the position/salary reclassification of Debbie Greve as dean of student services/registrar, and the employment of Mark Eldridge as dean of the Ottawa campus. Motion passed.

**Faculty Senate Report:** Jim Carlson, representing the faculty senate, commended the Board for the open discussion at the latter part of the February 25, 2002 meeting. He read a list of recommendations from the faculty senate to the Board for improving communication at the Board meetings. The list included adding a podium for speakers, to be placed at an angle so the presenter would not have his/her back to any of the spectators in the audience, and adding a sound system so that each individual Board member had a microphone. He also listed the following concerns with student behavior including tardyism, leaving class early, poor-manners, and general disregard for fellow students, and students who are delinquent in paying bills owed to the college. He stated that this is a problem that goes beyond just setting a stricter set of

guidelines for the classroom, and as a general rule, the higher the quality of the individual, the fewer the number of problems. He continued that this is not necessarily a problem that the Board could fix, but was something that would require efforts from many people in the college community.

**North Central Report:** Dean Dillard, North Central Self-Study Coordinator, distributed copies of the chapter four draft of the self-study and commented on particular sections that concerned the Board, governance issues, challenges and recommendations.

**NLN Visit Report:** Karen Gilpin, director of nursing, thanked Board members who attended the open session with the NLN accreditation team and reported that the nursing program would be recommended to receive 8 years of continued accreditation from the National League of Nursing.

**Dean of Student Services/Registrar Report:** Debbie Greve, dean of student services/registrar, discussed what student services had been doing since she had taken the position on February 15. She outlined plans for student activities, retention efforts and distributed the college catalog for 2002-04.

**Dean of Continuing Education Report:** Brenda Krumm, dean of continuing education, reported that the Adult Basic Education program had received an additional \$1,781 bringing the total amount of the grant to \$95,829; that mini job fairs are being conducted at the end of each CNA class and that the Allied Health department is expanding class offerings to include social workers. She also read a thank you letter from the Hospital Benefit Committee for help they received from the cheer/dance team and student ambassadors. Ms. Krumm introduced the Traveling Panther In Excellence, an award created and awarded by the continuing education department. The award is designed to honor employees who demonstrate outstanding job performance, maintain a positive attitude and promote teamwork and unity at NCCC. The award will be given six times per year; the first recipient is Lisa Last.

**Vice President of Business Affairs Report:** Jim Spangler, vice president of business affairs, reported that the budget may be affected by funding from the state, that he and Dr. Masters had both spoken with the auditing firm regarding the final report and that the auditors hope to present the report to the Board at the April meeting. He also reported that the exterior doors had been installed and that final adjustments would be made in a few weeks, and that he had received an inquiry regarding the property on 14<sup>th</sup> Street. Board members indicated that he should pursue the matter by getting the market value of the property. Mr. Spangler reported on costs for publishing the advertisement for the president's position. The Board decided there was no need to publish the ad in the Community College Times, adding that the ad should be placed in the local paper. Mr. Spangler indicated that four applications had been received, and that phone calls had been received regarding a salary range. It was the consensus of the Board that a salary range not be listed and that the salary would be negotiated with the final candidate depending on credentials and experience. Mr. Spangler reported that an electrical problem had been located in Chapman Library and that it would be necessary to have the electricity turned off and on to repair the problem. The repair work is scheduled for Monday, March 18. Mr. Spangler asked the Board's permission to close the campus on Monday, March 18 until 1:00 p.m. The Board authorized the request.

**Vice President of Academic and Student Affairs Report:** Robert Masters, vice president of academic and student affairs, reported that an Honors Leadership conference was held on February 28 with 68 attending the event on Terrorism. He also congratulated the forensics team on their second place finish at the Cowley County tournament. Dr. Masters reported that the college would host an Open House/Garage Sale on April 13, 2002, starting at 9 a.m. There will be activities for kids, tours of the residence halls, a volleyball tournament, baseball game, and concessions. Individual departments can sell items to benefit their particular program and surplus equipment will also be sold.

**Interim President's Report:** Dr. Masters, as interim president, reported that he had formed a Public Relations Task Force in an effort to improve the college's image in the community. He also reported that notification had been received that the Youth For Understanding program had closed. The program is planning to reorganize under the name Youth For Understanding USA, Inc. The correspondence was forwarded to the college attorney for review.

**Industrial Engineering Technology Program Review:** Sherry Ewart, division chair for business and technology, discussed the program review document for the Industrial Engineering Technology program. She told the Board that there were some mathematical errors in the report and that she had received letters from some Board members listing concerns with the report. She stated that she could no longer defend the engineering program due to low enrollments and classes with no enrollments, and recommended that the program be put on inactive status. Requested classes and classes with enrollment would continue to be taught by current full-time faculty. There was discussion regarding why an additional instructor had not been hired. Mr. Peter stated that the same discussion had taken place for several years and that low enrollment numbers were a concern. Mr. Berthot said he had acquired information from the AS400 that indicated the numbers in the report were incorrect. The enrollment numbers he stated were lower than those reported by Ms. Ewart. Ben Smith, director of technology services, noted that unless the same queries were used it was possible to get different enrollment numbers depending on several factors including withdrawals and no-shows. Dr. Peaster stated that the Board did not have to make a decision on the recommendation at this meeting and that the issue would be revisited again and that the faculty member would be given a chance to respond.

**Women's Wrestling Program Review:** Terry Pack, women's wrestling coach, reported on the pilot year of the women's program and thanked the Board for allowing him to start the program. He reported that they had stayed within their budget and had fundraised additional money for the program.

Dr. Peaster called for a 10-minute break. The meeting resumed at 9:19 p.m.

**Executive Session-Non-Elected Personnel:** Upon a motion by Mr. Berthot and seconded by Mr. Peter, the Board entered executive session for ten minutes to discuss personnel matters of non-elected personnel which if discussed in open session might violate their individual rights to privacy and to include the interim president and Board attorney. Motion passed. The Board entered executive session at 9:20 p.m.

The Board returned to open session at 9:30 p.m.

**Men's and Women's Golf Program Review:** Dr. Masters recommended that the men's and women's golf program be dropped since the head coach had resigned and only four students will return for the next academic year. No new recruits have been signed. The college will honor the scholarships of the four returning athletes. Upon a motion by Dr. Thomen and seconded by Mr. Peter, the Board approved Dr. Masters recommendation. Motion passed.

**Faculty Reappointments:** Upon a motion by Mr. Peter and seconded by Dr. Thomen, the Board voted to renew faculty contracts for Larry Anderson, Paul Hopkinson, Karl Anderson, Charles Babb, Linda Jones, Jimmy Bloomcamp, Mary Louise Barber, Joan LaRue, Jeff Dabney, Walter Boore, John Messenger, Craig Fletchall, Lee Boyles, Carol O'Brien, Kinshasa Garrett, Jim Carlson, Gayle Randolph, Jason Graf, Pam Covault, Linda Rather, Jammie James, Chris Devictor, Beverly Roush, Ken Kraushaar, Dean Dillard, Steve Murry, DeWayne Dotson, David Smith, Canda Enghetta-Mueller, Gerald Sneeringer, Anne Erickson, Charles Thompson, Sherry Ewart, Terry Turner, Dave Fewins, Mary Weilert, Brian Foreman, Brad Wilkinson, Bill Furst, Mary Wishall, Al Guinn, Steve Yuza, Sara Harris, Ruth Zollars, and Tosca Harris. Walid Shihabi's partnership contract with Labette Community College will also be renewed. Terry Pack's contract renewal will be delayed until the April Board meeting. Motion passed.

**Tuition/Fees Increase:** Upon a motion by Mr. Watkins and seconded by Mrs. Mih, the Board approved the recommendation of the vice president of business affairs to increase tuition by \$3 per credit hour and to increase incidental fees by \$3 per credit hour starting in Fall, 2002. Motion passed.

**Resignation:** Upon a motion by Mr. Peter and seconded by Dr. Thomen, the Board accepted the resignation of Walter Boore, developmental instructor. Motion passed. Mr. Berthot asked that it be noted in the minutes that Mr. Boore was a member of the review committee for the Industrial Engineering Technology program.

**Foundation Proposal:** Upon a motion by Mr. Peter and seconded by Mr. Berthot, the Board approved the Foundation request to name the new residence hall the Bideau Residence Hall in honor of Beverly Bideau. Motion passed.

**Board Policy Revision:** Upon a motion by Mr. Berthot and seconded by Mrs. Mih, the Board approved revising the policy for Tuition Reimbursement. The first sentence of the policy will read: Full-time employees and their dependents, will, upon application, be awarded a tuition and consumable book loan scholarship for credit courses. Motion passed.

Meeting adjourned.