

NCCC Board

Neosho County Community College Board of Trustees

REGULAR MEETING

January 10, 2002

Members Present:

Kevin Berthot
 Mariam Mih, Vice Chair
 Michael Peaster, Chair
 David Peter
 Robert Thomen
 Mark Watkins

Administrators/Staff/Guests Present:

James O. Hill, President
 Robert Masters, VP of Academic Affairs
 Jim Spangler, VP of Business Affairs
 Brenda Krumm, Dean of Continuing Education
 Alton Scales, Dean of Student Services
 Paul Smith, Maintenance Supervisor
 Sara Smith, Clerical
 Jim Carlson, Faculty
 Larry Anderson, Faculty
 Randy Kettler, Basic Skills Director
 Dave Fewins, Faculty
 Sara Harris, Faculty
 Steve Yuza, Faculty
 Bill Underwood, TRIO Director
 Mary Weilert, Faculty
 Penny Galemore, Clerical
 Debbie Greve, Registrar
 Jennifer Deal, Financial Aid Director
 Lisa Last, Asst. Dean of Enrollment Management
 Kent Pringle, Board Attorney
 Charlotte Martin, Director of Development
 Linda Jones, Faculty
 Susan Weisenberger, Library Director
 John Jackson, Chartwells
 Laura Bridges, Financial Aid Specialist
 LuAnn Hauser, Financial Aid Assistant
 Karen Gilpin, Director of Nursing
 Sherry Ewart, Division

Chair/Business/Technology

Mary Bulk, Bookstore Manager
 Diane Watkins, guest
 Terri Dale, Board Clerk
 Jackie Weatherspoon, Chanute Tribune

Dr. Peaster called the meeting to order at 7:00 p.m. in room 209 in the Student Union.

Public Comment: Jim Carlson, head negotiator for the Professional Educators Association, addressed the board regarding concerns among faculty members that they were not getting the correct information on enrollment numbers. Reports generated by the registrar and reports generated from the query available to faculty on the AS 400 had different enrollment numbers. Faculty was to receive a bonus if set enrollment numbers were achieved as outlined in the negotiated agreement. Mr. Carlson questioned if this would have an effect on faculty turnover in the future.

Sara Harris, president of the NCCCPEA read the following resolution: “The NCCC Professional Educators Association, in accordance with our constitution and by laws, has passed a vote of no confidence in the administration of Dr. James Hill, President of Neosho County Community College.”

Approval of the Agenda: Dr. Hill asked to amend the agenda by adding under new business as item A-Personnel and as item B-Executive Session-Negotiations, changing the remaining items to C-G. Upon a motion by Mr. Peter and seconded by Mr. Watkins, the agenda was approved as amended. Motion passed.

Consent Agenda: Mr. Watkins asked to remove the claims for disbursement and Mrs. Mih said she had a comment on the personnel. Upon a motion by Mr. Peter and seconded by Dr. Thomen, the board approved the minutes from December 12, 2001 and the resignation of David Parra, assistant baseball coach/resident hall assistant. Motion passed.

Claims for Disbursement: Mr. Watkins asked the president if he was aware that a college check had defaulted on payment of a check drawn on the Bank of Commerce over the Christmas break. Dr. Hill responded that he was aware of the problem and asked Mr. Spangler to respond to Mr. Watkins. Mr. Spangler stated that federal funds had not been drawn-down as he instructed prior to the break, and that he was taking steps to correct that situation from occurring again. Mr. Watkins asked if the capital outlay fund had a sufficient balance for emergencies and if Mr. Spangler budgeted a certain dollar amount to be put in capital outlay. Mr. Spangler explained that even though there had been a non-sufficient fund check, the college had over \$500,000 in CD's at the present time. He also stated that there was no capital outlay fund because the resolution to implement a capital outlay tax had not been pursued and that he could not put general fund money into the capital outlay fund.

Upon a motion by Mr. Watkins and seconded by Mr. Peter, the claims were approved. Motion passed.

Personnel: Mrs. Mih stated the college had a nepotism policy and that if Mrs. Masters were employed as a nursing instructor Dr. Masters would have to give up some of his authority and could not supervise her. Mr. Pringle stated that the current policy would not prohibit the employment of Mrs. Masters because Dr. Masters would not be her direct supervisor and they would not be working in the same department.

Dr. Masters stated that the individual in question was a professional with 25 years experience in nursing and that the nursing department had contacted her about the position. Dr. Masters withdrew the application of Marcia Masters for employment in the nursing department. Mrs. Mih stated she had not intended to antagonize, and that

perhaps the current nepotism policy should be revamped or discarded. Karen Gilpin, director of nursing, asked if a solution could not be found regarding the employment of Marcia Masters and that she had approached Mrs. Masters about the position. Ms. Gilpin stated that Mrs. Masters had been an adjunct instructor and done a fine job. No action was taken.

Faculty Senate: Jim Carlson, president of the faculty senate, stated that he had communicated to the faculty that if they had concerns they should communicate those concerns to him or another faculty senate officer. He stated that since the idea of forming a faculty senate started three years ago many doors had been opened including the regular report at monthly board meetings and a slot on the in-service agenda.

Vice President of Business Affairs Report: Jim Spangler, vice president of business affairs, reported that he would be calling a meeting of the ad hoc committee to study turn-over rates at the college in the next few weeks, the delay was because faculty had just returned from Christmas break and he felt the board wanted faculty representation on the committee. He also reported that the new entry doors were on campus and would be installed as weather permitted. In another matter, he stated that he, Dr. Hill and Kent Pringle had held a conference call with Youth For Understanding personnel regarding the unpaid balances for students in the program. YFU administrators will submit a payment plan to NCCC in writing regarding the unpaid balance of approximately \$33,000. Mr. Spangler also commented that the availability of state funding is questionable and that he hoped to gain more information at the next business officers meeting.

Vice President of Academic Affairs: Robert Masters, vice president of academic affairs, reported that the faculty/staff in-services was held on January 7. The in-service included reports from all segments of the college in the morning session, and a workshop with presenter Dr. Steve Scott, PSU, in the afternoon.

President's Report: Jim Hill, president, reported that he had spoken with Dick Hedges, president of the Jayhawk Conference, earlier in the evening and that the executive committee had three additional questions regarding the inquiry into service scholarships. He reviewed the \$426 million shortfall in state revenue and mentioned potential budget cuts in SB345. Dr. Hill also reported that the Board of Regents will meet on January 16 and 17, that there will be a SEK SYSTEM meeting on February 7 at Pittsburg State University. Dr. Hill also reminded Board members of the upcoming Phi Theta Kappa honors luncheon on February 13th in Topeka, and the Community College National Legislative Seminar on February 10-13 in Washington, D.C. He ask Board members to notify Terri Dale if they planned on attending either event.

Personnel: Dr. Hill distributed employment proposals and resignations received after the board packets were mailed. Dr. Thomen made a motion to approve the personnel action. Mr. Peter seconded the motion. Mr. Watkins asked to postpone the pending motion and to enter executive session to discuss the resignations. Upon a motion by Mr. Watkins and seconded by Mr. Peter, the board entered executive session for 10 minutes to discuss employee matters of non-elected personnel which if discussed in open session might violate the individuals rights to privacy and to include the attorney,

president and both vice presidents and both deans. Motion passed. The board entered executive session at 7:35 p.m.

The board returned to open session at 7:45 p.m.

Dr. Peaster restated the motion and second to accept and personnel. Motion passed. Resignations were accepted from Alissa Frieden, office clerk at Ottawa, and Stephanie VanHoozer, admissions counselor. Jeff Pohl was employed as assistant baseball coach/resident hall assistant.

Executive Session: Negotiations: Upon a motion by Dr. Thomen and seconded by Mr. Peter, the board entered executive session for 10 minutes to discuss matters relating to employer-employee negotiations and to include the president, both vice presidents, and the attorney. Motion passed. The board entered executive session at 7:47 p.m.

The board returned to open meeting at 7:57 p.m.

Upon a motion by Dr. Thomen and seconded by Mr. Peter, the board returned to executive session for 10 minutes to continue discussion of matters relating to employer-employee negotiations and to include the president, both vice presidents, and the attorney. Motion passed. The board entered executive session at 7:58 p.m.

The board returned to open session at 8:08 p.m.

Policy Revision-Students With Disabilities: Upon a motion by Mr. Peter and seconded by Dr. Thomen, the board approved the revised policy for Students With Disabilities. Motion passed.

Executive Session-Non-Elected Personnel: Upon a motion by Mr. Berthot and seconded by Mr. Peter, the board entered executive session for 10 minutes to discuss personnel matters of non-elected personnel which if discussed in open meeting might violate their right to privacy and to include the president, both vice presidents and the board attorney. Motion passed. The board entered executive session at 8:14 p.m.

The board returned to open session at 8:24 p.m. Upon a motion by Mr. Berthot and seconded by Mr. Peter, the board returned to executive session for 5 minutes to continue discussions on personnel matters of non-elected personnel which if discussed in open meeting might violate their right to privacy and to include the president, both vice presidents and the board attorney. Motion passed. The board entered executive session at 8:25 p.m.

The board returned to open session at 8:30 p.m.

Administrative Contract Renewals: Upon a motion by Dr. Thomen and seconded by Mrs. Mih, the board approved the recommendation of the president to renew administrative contracts to Jim Spangler, Robert Masters, Alton Scales, Brenda Krumm, Lisa Last, Karen Gilpin, Randy Kettler, Jennifer Deal, Susan Weisenberger, Ben Smith, Debra Hegwald, Tonya Bell, Charlotte Martin, Mary Bulk, Debbie Greve, Laura Bridges, Tracy Rhine, Micca Folks, Brenda Rowe, Paul Smith, Noretta

Lawrence, Ann Neff, Cindy Riggs, and Sally Millis. Pending renewal of the ABE/GED grant contracts were renewed for Krista Clay, Rusty Coons, Sandy Morgan and John Cubit. Motion passed.

Dr. Peaster called for a short break at 8:30 p.m.

The board reconvened the meeting at 8:40 p.m.

Executive Session-Non-Elected Personnel: Upon a motion by Dr. Thomen and seconded by Mr. Peter, the board entered executive session for 15 minutes to discuss personnel matters of non-elected personnel which if discussed in open meeting might violate their right to privacy and to include the president and board attorney. Motion passed. The board entered executive session at 8:41 p.m.

The board returned to open meeting at 8:56 p.m. Upon a motion by Dr. Thomen and seconded by Mr. Peter, the board returned to executive session for 5 minutes to continue discussions of personnel matters of non-elected personnel which if discussed in open meeting might violate their right to privacy and to include the president and board attorney. Motion passed. The board entered executive session at 8:57 p.m.

The board returned to open meeting at 9:02 p.m.

President's Contract Extension: Upon a motion by Mr. Watkins and seconded by Mr. Berthot, the board postponed action on the president's contract until the next meeting. Motion passed.

Meeting adjourned.