

## **Distance Learning and Technology Requirements**

Courses are offered at Neosho County Community College through myNeosho, a web-based Learning Management System that offers access to all course materials and technical support. Most general education courses are offered online (with exception of A & P Lab). Throughout the OTA program, there are four OTA classes that are taught in a hybrid (partially online) format and one course taught fully online.

All courses formats (face-to-face, hybrid, labs, fieldwork, and online) utilize technology such as internet resources and videos (web-enhanced) and coursework is presented through the learning management system, myNeosho. Each student must have knowledge of computer programs including Windows, Word, PowerPoint, Google, and various internet browsers (Mozilla Firefox or Google Chrome recommended). The student must also have reliable access to a computer with online capabilities (high speed internet access preferred), as well as a student email address for use when communicating with the instructor. Technology support is available to students through the [helpdesk@neosho.edu](mailto:helpdesk@neosho.edu), and [online@neosho.edu](mailto:online@neosho.edu). All students have access to computers, printers, and printed resources in the Teaching Learning Center, as well as on campus technical support, during the hours the college is open.

Synchronous and asynchronous instruction are components of the hybrid format. A hybrid OTA courses may include instruction in a synchronous or scheduled class meeting time online or on campus. Asynchronous instruction may include assigned readings, written papers, watching instructional videos, online quizzes and exams, discussion forums, reviewing scholarly literature, or accessing other online professional resources to be completed outside of scheduled class meetings.

Online and hybrid courses offer students an option to complete assignments in a more flexible timeframe around work and family obligations. Note that hybrid and online courses require students to be self-motivated, to stay on task without direct supervision, and to manage time for scheduling assignment completion by dates required. Students must demonstrate computer literacy and initiative in communicating with instructors.

Student advising may be scheduled via a web-based meeting platform. Online options for individualized advising offer students flexibility for scheduling and communicating with instructors.