



# NEOSHO COUNTY COMMUNITY COLLEGE

*The education you need. The attention you deserve.*

800 WEST 14TH STREET  
CHANUTE, KS 66720  
620.431.2820 ext. 278

226 BEECH  
OTTAWA, KS 66067  
785.242.2067 ext. 315

IN KANSAS 1-800-SAY-NCCC  
[www.neosho.edu/financial\\_aid](http://www.neosho.edu/financial_aid)

## FINANCIAL AID CHECKLIST

2009—2010

### A COMPLETE FILE CONSISTS OF THE FOLLOWING DOCUMENTS AND PROCEDURES:

- A correct, processed 2009-2010 FAFSA** (Free Application for Federal Student Aid) **with our federal school code listed (001936)**. You can submit an application or add our federal school code at [www.fafsa.ed.gov](http://www.fafsa.ed.gov).
- A completed 2009-2010 NCCC Student Data Form.**
- Be admitted to NCCC as a degree or certificate seeking student.** To be eligible for Federal Aid you must be working towards a degree or certificate. Please contact the Admissions or Registration Offices if you wish apply for admissions or change your degree status.
- An official copy of your high school transcript or GED certificate must be on file and recorded through the NCCC Registrar's Office.** This transcript can be faxed or mailed to the NCCC Registrar's office from the institution which issued the diploma to you.
- An official copy of all post secondary (college) academic transcripts must be on file with the NCCC Registrar's Office.** These transcripts can be mailed to the NCCC Registrar's office from the institution you attended.
- A Review of your Satisfactory Academic Progress (SAP).** Previous college academic transcript(s) will be evaluated and credits transferred to our system by the Registrar's Office so SAP can be performed. See the NCCC College Catalog for details regarding this process. SAP cannot be performed until all transcripts have been evaluated and entered into our system by the Registrar's Office.
- Submit a loan application (OPTIONAL STEP).** To apply for a Student Stafford Loan, go to [www.neosho.edu](http://www.neosho.edu), link to financial aid, then link to loan process. You must complete online loan entrance counseling through our website, sign a master promissory note (this can also be completed through our website), and submit a 2009-2010 Student Loan Worksheet to your NCCC Office of Student Financial Aid. Students may choose the lender of their choice.
- Verification documents (If your FAFSA is selected for verification, the following items may be required):**
  - ◆ **Signed** copy of 2008 Federal Income Tax Form(s)\*
  - ◆ **Completed** 2009-2010 Verification Worksheet\*
  - ◆ Other documents as requested by the financial aid office.

\* If you are considered a dependent student, parent information will also be required.

If you are considered married, spouse information will also be required.

**Once your financial aid file is complete, the NCCC Business Office will defer allowable charges.**

(Allowable charges includes items such as tuition, fees, books, and housing.)

**Please Send all documents to your NCCC Office of Student Financial Aid.**  
Forms are available online at [www.neosho.edu/financial\\_aid](http://www.neosho.edu/financial_aid) in the forms section.