



NEOSHO COUNTY COMMUNITY COLLEGE

The education you need. The attention you deserve.

800 WEST 14TH STREET
CHANUTE, KS 66720
620.431.2820 ext.278


226 BEECH
OTTAWA, KS 66067
785.242.2067 ext.315

IN KANSAS 1-800-SAY-NCCC
www.neosho.edu/financial_aid

Student Stafford Loan Application Process

2008-2009

Online Entrance Loan Counseling and your Master Promissory Note (MPN)

- ⇒ Go to our web site www.neosho.edu
- ⇒ Click on “**Financial Aid**” in the box “Quick Links”
- ⇒ Click on “**Loan Process**” and read the loan information on that page
- ⇒ Select the button  to begin.



If you have problems logging in call **1-888-272-5543**, select option 1.

- ⇒ **Log In.** If you are a first time user you will need to create an account, then log in.

TIP— Remember your User ID and Password, as you will need to use them throughout your college career.
Be sure to remember it, whether you write it down, put it in your cell phone, or save it in your email account.

- ⇒ **Complete the entrance counseling quiz.**
- ⇒ **Read an important message about completing your Master Promissory Note.**
This message is located at the bottom of the counseling complete page.
- ⇒ **Complete and sign your MPN with the lender of your choice.** If you do not sign online, your loan processing could be delayed while a paper MPN is processed. NCCC will receive electronic confirmation within 24 hours that you have successfully completed Entrance Loan Counseling and established your MPN.
- ⇒ **Submit a Student Loan Worksheet** to the Office of Student Financial Aid.

IMPORTANT NOTE—NCCC students may choose the lender of their choice. If you do not choose to complete your MPN with a recommended lender through our website, please contact our office for assistance in completing your loan process.

CONTACTS

Chanute Campus

Kara Hale, Financial Aid Specialist
(620) 431-2820, ext. 278, khale@neosho.edu

Ottawa Campus

Susan Beddo, Financial Aid Specialist
(785) 242-2067 ext. 315, sbeddo@neosho.edu

Disbursement of Loans at NCCC

- Loans must be disbursed in equal disbursements, one disbursement per semester.
- If your loan period spans fall and spring semesters, you will receive one-half of your loan the fall semester and one-half of your loan the spring semester.
- In addition, you must be enrolled in at least six credit hours and attending classes.
- The following will determine when your loan (and any grant aid) is disbursed to NCCC. Your disbursement depends on when attendance for your latest starting class, in that semester, has been certified by your instructor. Typically, class certification dates are 25% into the class. (Certification is a process that is completed by instructors and the NCCC Registrar's office.)
- *A Certification and Disbursement Example:*
 - ⇒ You are enrolled as a full-time student in the fall semester. You have 10 credit hours that begin in August and one 3 credit hour late starting class.
 - ⇒ Your late starting class begins October 17
 - ⇒ This late start class lasts eight (8) weeks
 - ⇒ This late start class is scheduled to certify on October 28 and certifies as scheduled.
 - ⇒ Loan disbursement (and all other aid) will be scheduled shortly *after* October 28 (allow time for processing and updating your student records and account)
- In addition, disbursements are coordinated with business office processing. The NCCC business office typically applies financial aid to student accounts bi-weekly. After applying financial aid to your account and paying any charges, please allow three (3) business days for the business office to mail any refund checks to you.
- Actual disbursement could occur up to two weeks following your last class certification.

NCCC Recommended Lenders

